

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, APRIL 17, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:04 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, Mrs. Pat Kennedy, a resident, said that yesterday she went to Harrisburg on a bus to the Fair Districts Pa. Rally in the Rotunda at the State Building. Mrs. Kennedy said that there were over 1,000 people there on the same issue concerning the re-districting and she had a copy of the Resolution adopted by Chestnuthill Township. Mrs. Kennedy gave a brief summary of the trip, Mr. Cramer said that he is going to State Convention on Sunday and he will see what they have concerning the re-districting.

Ms. Jackie James, a resident was present and she said that the committee is winding up the activities of the Bi-Centennial; the committee is inviting the Supervisors and residents of Stroud Township on May 6, 2018, 4-6 PM at Glenbrook for the historic marker being installed and we need a RSVP by April 30th to the Clubhouse for the event. Mr. Cramer said that we will e-mail our volunteer boards concerning the event.

Approve Payment of Bills: General Fund: \$71,812.66. Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$71,812.66.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$8,377.07. Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$8,377.07.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: Month of March. Mr. Eppley, Treasurer, read the Treasurer's Report for the month of March. Mr. Cramer **moved to accept the Treasurer's Report for the month of March.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Chairman said that our Public Works Superintendent, Doug Walker said that the Road Dept. is doing some lawn repairs, leaf collection is ongoing and they are getting ready for spring cleanup which starts next week.

Police Report: Lt. Chuck Schmidt was present and he reported that four of the five officers they hired are on the roads and they made an announcement for upcoming test for hiring more officers to bring the department back up to 51. Lt. Schmidt said that they had a kidnapping at Stroud Mall and a robbery under investigation at Cottage Park.

Solicitor's Report: Mr. Weitzmann reported that he has three ordinances in the works, the Medical Marijuana draft will be ready this week, zoning ordinance amendment and also the speed limit ordinance. Mr. Weitzmann said also to schedule a hearing on liquor license transfer from the Village Supermarket.

Engineer's Report: Chairman said that Staff Engineer, Donna Alker will be giving us monthly a summary of her work, the biggest part of her work is the storm sewer permitting requirements from DEP, the White Street Bridge destruction, drainage on 447 and Brushy Mt. Road project and SALDO projects.

Old Business:

None From Prior Meeting Agendas.

New Business:

1. Approve Proposal By Detrick's Chimney Service In The Amount Of \$3,600.00 For Installation Of Chimney Liner At Glen Brook Clubhouse – Budget Line Item #452.373. Mrs. Wilkins moved to approve proposal by Detrick's Chimney Service in the amount of \$3,600.00 for installation of chimney liner at Glen Brook Clubhouse, Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. Approve Payment Request No. 4 In The Amount Of \$42,930.81 By Leeward Construction, Inc. Pertaining To Pedestrian Bridge Project As Recommended By Hanover Engineering Assoc., Inc.; Payable From DCNR/DCED Grant Fund. Mr. Cramer moved to approve payment Request No. 4 in the amount of \$42,930.81 by Leeward Construction, Inc. pertaining to Pedestrian Bridge Project as recommended by Hanover Engineering Assoc., Inc.; Payable from DCNR/DCED Grant Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Proposal In The Amount Of \$1,567.99 By R.L. Home Improvements For Glen Brook Deck Repair And Staining – Budget Line Item #452.373. Mrs. Wilkins moved to approve proposal in the amount of \$1,567.99 by R.L. Home Improvements for Glen Brook deck repair and staining, Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Change Order In The Amount Of \$1,437.50 By Robert K. Ace Construction, LLC For Underground Utility Trench Work At ForEvergreen Project – Budget Line Item #454.790. Mr. Cramer moved to approve change order in the amount of \$1,437.50 by Robert K. Ace Construction, LLC for underground utility trench work at ForEvergreen Project, Budget Line Item #454.790. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Security Release #6 In The Amount Of \$484,452.61 For Plaza 611 Land Development As Recommended By Township Engineer. Chairman said that he has the letter of recommendation of release from our engineer. Mrs. Wilkins moved to approve Security Release #6 in the amount of \$484,452.61 for Plaza 611 land development as recommended by Township Engineer. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Security Release #7 In The Amount of \$33,055.43 For Plaza 611 Land Development As Recommended By Township Engineer. Chairman said that this was already approved by Chris Borger, BCRA and we have approval from our engineer. Mr. Cramer moved to approve Security Release #7 in the amount of \$33,055.43 for Plaza 611 land development as recommended by Township Engineer. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Security Release #2 (Final) In The Amount of \$63,395.75 For JEB Land Development As Recommended By Township Engineer. Mrs. Wilkins moved to approve Security Release #2 (Final) in the amount of \$63,395.75 for JEB Land Development as recommended by Township Engineer. Mr. Cramer seconded the motion with discussion. Mr. Cramer asked if this is the cash escrow we are holding because the Letter of Credit expired, Chairman said that we have a cash escrow and our engineer recommends that we make this release subject to recording of the as-built plan for JEB Development. Mr. Cramer said that after doing the engineer bills, there is not \$63,395.00 in this account, so the amount needs to be amended. Chairman asked Mr. Weitzmann if we could release

\$60,000.00, Mr. Weitzmann said if you think that is enough and the engineer's recommending to release the full amount, if you do less than that, you are certainly within your rights releasing less is fine. Mr. Cramer **moved to amend the motion for security release of \$55,000.00 pending present and future engineering bills and recording of the as-built plan.** Mrs. Wilkins seconded the amended motion. All voted aye. Motion carried unanimously.

8. Approve Letter Of Support To PennDOT For Levee Loop Trail Race And Fitness Walk On Saturday, June 2nd Hosted By Stroud Region Open Space Recreation Commission. Mrs. Wilkins **moved to approve Letter of Support to PennDOT for Levee Loop Trail Race and Fitness Walk on Saturday, June 2nd hosted by Stroud Region Open Space Recreation Commission.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

9. Adopt Resolution No. 2018-35 Pertaining To Disposition Of Specified Tax Collector and Township Records. Mr. Cramer **moved to adopt Resolution No. 2018-35 pertaining to disposition of specified Tax Collector and township records.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Signing Agreement And Addendum No. 1 With L.H. Reed & Sons, Inc. Pertaining To Municipal Center HVAC Project. Mrs. Wilkins **moved to approve signing agreement and addendum No. 1 with L.H. Reed & Sons, Inc. pertaining to Municipal Center HVAC Project.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

11. Approve Signing Traffic Signal Plan For Route 611 From Giant Driveway To Wigwam Park Road As Recommended by Township Traffic Engineer. Mr. Cramer **moved to approve signing Traffic Signal Plan for Route 611 from Giant Driveway to Wigwam Park Road as recommended by Township Traffic Engineer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

12. Approve Purchase Of Two TC-600 Solar Speed Display Signs In the Amount Of \$7,540.00 From Radarsign, LLC For Installation On Reish Road; Payable From Budget Line Item #430.730. Mr. Cramer **moved to approve purchase of two TC-600 Solar Speed Display signs in the amount of \$7,540.00 from Radarsign, LLC for installation on Reish Road; payable from Budget Line Item #430.730.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

13. Approve Implementing Additional Recommendations Of Township Bridge & Culvert Engineer Regarding Mervine Road Bridge. Chairman said there was an ice jam that hit the bridge in Cherry Valley, we had already got the permitting underway and put up a 10-ton weight restriction on it; there's 4 or 5 residents that live on the south side of the bridge and we want to make sure those people are taken care in the event anything more happens to that bridge. Mrs. Wilkins **moved to approve implementing additional recommendations of Township Bridge & Culvert Engineer regarding Mervine Road Bridge.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

14. Approve Purchase And Installation Of Siren Timer Controller In Municipal Center. Mr. Cramer **moved to approve purchase and installation of siren timer controller in Municipal Center.** Mrs. Wilkins seconded the motion. Discussion - Chairman said that we had a workshop meeting with the Fire Department Officials last night and we talked about getting this in place particularly with the different contractors being on the roof, also talked about 9 PM to 6 AM quiet hours and with the contractors working on the roof to extend that during the day, our residents have lived long enough with that siren at night time. All voted aye. Motion carried unanimously.

15. Approve Use Of Township Meeting Room By Trinity Centennial Band On Thursdays: May 17, 24, 31 and June 7, 14, and 21. Mrs. Wilkins moved to approve use of township meeting room by Trinity Centennial Band on Thursdays: May 17, 24, 31 and June 7, 14, and 21. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

16. Open Fuel Bids. Mr. Weitzmann opened and read aloud the only fuel bid: Stiff Oil – one item – 18,000 gallons of highway diesel fuel, unit price \$2.3384, Total - \$42,091.20, that's pickup at the plant, same price delivered, there's a bid bond for \$4,500.00 and no bid for 4,000 gallons of 87 Octane unleaded. Mr. Cramer made a motion to award the diesel fuel bid to Stiff Oil at the price quoted in their bid package. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins made a motion to go into executive session at 7:49 P.M. to discuss litigation, real property and personnel issues. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins made a motion to return to regular session at 8:28 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and real property matters in executive session and he asked if there were any motions to come before the Board. Mr. Cramer made a motion to bring seasonal employees back for the Pro Shop, Joe Amato rate of \$8.50 per hour, start date 4-18-18; Matthew Long rate of \$9.00 per hour, start date 4-19-18; Housekeeping, Dara Weinart rate of \$11.00 per hour, start date 4-23-18; Golf Course Maintenance, Bradley Cerino rate of \$7.25 per hour, start date 4-23-18; William Ellis rate of \$8.60 per hour, start date 4-23-18; Brian DeSimone rate of \$12.00 per hour, start date 4-17-18; Township Mowers, Alex Kearn rate of \$12.00, start date 4-23-18; Nick Scerbo rate \$11.00 per hour, start date 4-25-18 and Ron Labar rate of \$15.00, start date 4-25-18 and rate for spring cleanup to be determined at the rate it was last year. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to authorize the Township Solicitor to advertise for hearing on May 7, 2018, at 2:00 P.M. pending confirmation of the possible other hearing on same date. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:31 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary