

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, FEBRUARY 20, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:01 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Payment of Bills: General Fund: \$106,575.67. Mr. Cramer moved to approve payment of bills in the amount of \$106,575.67 from the General Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$2,292.49. Mrs. Wilkins moved to approve payment of bills in the amount of \$2,292.49 from the Golf Course Fund. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: Month of January, 2018. Mr. Eppley, Treasurer read the **Treasurer's Report for the month of January, 2018.** Mr. Cramer made a motion to accept the Treasurer's Report for January. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Chairman said that he spoke to Doug today, our Public Road Superintendent, they are finishing up a tree removal project over at Glen Brook, also doing some pothole patching as long as weather permits and we have been using a lot salt with all the snow events going on.

Police Report: Lt. Schmidt was present and reported that they have two new officers on the road and three of the new officers are in the field training. Mr. Cramer asked if they are short officers, Lt. Schmidt said they have to replace the officers that have retired about 3 or 4 more. Lt. Schmidt said that Officer Mike Palmer is School Resource Officer and Emily Raymond is now a detective replacing Rich Wolbert who retired last month. Mr. Cramer asked if the State Police took over the incident on Glen Brook Road, Lt. Schmidt said yes, we called them and he was there the whole time, it was unfortunate what happened but he feels that it was handled the best it could have been.

Solicitor's Report: Mr. Weitzmann said that he had just executive session items.

Engineer's Report: No engineer present – no report given.

Fire Department Report: No one present – no report given.

Old Business:

1. Planning Commission Recommendation – Medical Marijuana Zoning Ordinance Amendment. Chairman addressed this item stating that last Monday the Board had a workshop, we talked about the draft ordinance that has been prepared by the Planning Commission and Todd has done some research on the state law regulating medical marijuana. Chairman added that we should complete it shortly and get it to the Planning Commission for a draft ordinance amendment.

New Business:

1. Ratify Signing Charlie Lasher Proclamation. Chairman addressed this item stating that Charlie Lasher was one of the founding members of East Stroudsburg Crime Watch, this is a proclamation honoring Charles Lasher for his work with East Stroudsburg Crime Watch declaring February 20th, as Charlie Lasher Day and October 28th as East Stroudsburg Crime Watch Day for twenty years of service. Chairman said that it's going to be signed by both Borough Councils and Stroud Township Supervisors. Mr. Cramer **moved to ratify signing Charlie Lasher Proclamation.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Approve \$500 Contribution To Knight Of Columbus For Brodhead Creek Park Fishing Contest On April 14, 2018 From Developer Recreation Fee Fund. Mrs. Wilkins **moved to approve \$500 contribution to Knight of Columbus for Brodhead Creek Park Fishing Contest on April 14, 2018 from Developer Recreation Fee Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Reduction In Security To \$3,600 For Aldi's Land Development As Recommended By Township Staff Engineer. Chairman said that he spoke to Todd concerning this and we have a Performance Bond from Aldi's, it's not a Letter of Credit that we typically would have a reduction in. Chairman said that what's left is the reduction of the stabilization of the stormwater basin area in front of the store, we could have them provide \$3,600 in a cash escrow or they would have to complete the work, otherwise we couldn't release the Performance Bond. Mr. Cramer asked when the Performance Bond expires, Chairman said April 2019 and he would correspond to let them know we'll release the \$3,600 at the completion of their work. Mr. Cramer **made a motion that we will release \$3,600.00 on completion of the work for Aldi's.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Refunding Remaining Balance Of Land Development Fee In The Amount Of \$1,579.24 To Lidl As Requested By Bohler Engineering. Mr. Cramer **moved to approve refunding remaining balance of Land Development Fee in the amount of \$1,579.24 to Lidl as requested by Bohler Engineering.** Mrs. Wilkins seconded the motion. Discussion – Chairman said that we don't know if this project is moving forward or not, they paid the land development application fee and they are current with their engineering bills. Mr. Cramer said in the cover letter it should state the fact that if this project starts up in the future, they will responsible for engineering review fees. All voted aye. Motion carried unanimously.

5. Authorize Reilly Associates To Pursue PennDOT Highway Occupancy Permit For Stormwater Pipe Repair In N. Fifth Street Right Of Way. Chairman said there's a pipe that does not have a Highway Occupancy Permit that we are looking at repairing that connects to the Wallace Street stormwater system, it goes across the Pocono Produce property and goes across Fifth Street to the Brodhead. Chairman said that before we do any work in the PennDOT right-of-way, we are going to need that permit and we also want to get a cost estimate from Reilly for how much engineering work is going to be involved. Chairman said that a lot of this work has already been done, we put a camera in the pipe over a year ago and we need to give Reilly the OK to proceed with that PennDOT permit. Mrs. Wilkins **moved to authorize Reilly Associates to pursue PennDOT Highway Occupancy Permit for stormwater pipe repair in N. Fifth Street Right Of Way.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Payment No. 3 In The Amount Of \$5,791.50 To Leeward Construction, Inc. Towards Pocono Creek Pedestrian Bridge Project As Recommended By Hanover Engineering; Payable From DCNR/DCED Grant Fund. Chairman said that he received a letter today from Mike Muffley

recommending payment of \$5,791.50 for work on the Pedestrian Bridge Project. Mrs. Wilkins **moved to approve Payment No. 3 in the amount of \$5,791.50 to Leeward Construction, Inc. towards Pocono Creek Pedestrian Bridge Project as recommended by Hanover Engineer; Payable from DCNR/DCED Grant Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Mr. Terry Decker, a resident and Road Department employee said that we have had problems with not getting called out until people are crashing and he asked Lt. Schmidt if the new officers know that when the roads start getting bad to notify somebody. Chairman asked whoever is on duty call Control Center first and then Control Center calls the Road Department, Lt. Schmidt said as long as he's been with the department, they would call Control Center. Mr. Decker asked if the newer officers know to call because it seems that we aren't getting called out until there are accidents. Chairman said that it would be a good point to bring this up to all shifts that they need to make the early calls as soon as they see any kind of slippery conditions, they need to all Control Center and he appreciates this being done. Lt. Schmidt said that he will check into it.

Executive Session: Mrs. Wilkins moved to go into executive session at 7:23 P.M. to discuss litigation, real property and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to reconvene into regular session at 8:27 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed litigation, real property and personnel in executive session and he asked if there were any motions to come before the Board. Mr. Cramer **made a motion to authorize disposition of remaining Stroud Township Bicentennial Pins and Stroud Township Bicentennial Polos and T-shirts to be used as donations for non-profit organizations for fund-raising purposes in-lieu of cash donations at the discretion of the Stroud Township Board of Supervisors.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:31 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary