

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, DECEMBER 19, 2017, 7:08 P.M.**

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman, Daryl A. Eppley at 7:08 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins. Not present was Mr. Edward C. Cramer.

**Public Comments:** Chairman asked if there were any public comments on non-agenda items, Mr. Pat Henley, a resident said that he would like to wish the Board a Merry Christmas and a Happy New Year. The Board thanked Mr. Henley, Chairman said that it's been a wonderful year but very challenging and we are thankful we serve the community that we do.

**Approve Minutes of Regular Meeting, November 21, 2017, 7:00 PM.** Mrs. Wilkins **moved to approve the minutes of the regular meeting, November 21, 2017, 7:00 P.M.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Approve Minutes of Regular Meeting, December 5, 2017, 7 PM.** Mrs. Wilkins said that she was not at the meeting, Mr. Weitzmann recommended the Board to table it until the next meeting. Mrs. Wilkins **made a motion to table the approval of the December 5, 2017 meeting minutes until the first meeting in January.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: General Fund: \$50,592.47.** Mrs. Wilkins **moved to approve payment of bills from the General Fund in the amount of \$50,592.47.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: Golf Course Fund: \$1,639.08.** Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$1,639.08.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Treasurer's Report: Month of November.** Mr. Eppley read the Treasurer's Report for the month of November. Mrs. Wilkins **made a motion to accept the Treasurer's report for the month of November 2017.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Public Works Dept. Report:** Chairman said that he spoke to our Public Works Superintendent, Doug Walker today; the winter maintenance season has begun along our township road right-of-ways. The Road Dept. will be trimming tree limbs that are hanging over too far, as weather permits and we've had three storm events since our December 5<sup>th</sup> meeting; we are well stocked with salt. Chairman also reported that the dredging project at Brodhead Creek Park pond has been done and ready for stocking the fish when the fishing season starts in April.

**Police Report:** Lt. Schmidt was present and he reported that the four new officers were sworn in last month, Det. Rich Wolbert's last day is Friday but his official retiring date is February 1<sup>st</sup> after 36 years of service. There was a brief discussion on the shooting of the pizza delivery man which was on the University property, Lt. Schmidt said that it's being investigated by the State Police.

**Solicitor's Report:** Mr. Weitzmann said that he has items for executive session.

**Engineer's Report:** No Engineer present – no report given.

**Fire Department Report:** No one present – no report given.

**Old Business:**

**1. Sparkle Car Wash Land Development Plan – Planning Commission Recommendation; Action Deadline: January 16, 2018.** Chairman said that he received a letter dated December 5, 2017 asking for an extension and he moved to table at the applicant's request. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**2. Planning Commission Recommendation – Medical Marijuana Zoning Ordinance Amendment.** Chairman said that the Supervisors will schedule a workshop and we'll advertise when we will have that sometime in January. Mr. Eppley moved to table. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**New Business:**

**1. Approve \$45,000 Allocation To Stroud Township Volunteer Fire Dept. From ½ Mil Special Fire Tax Fund.** Mrs. Wilkins moved to approve \$45,000 allocation to Stroud Township Volunteer Fire Dept. from ½ mil Special Fire Tax Fund. Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**2. Ratify Payment of \$3,900 To Robert K. Ace Jr. Construction For Installed Silt Sock At ForEvergreen Nature Preserve For Brodhead Creek Heritage Center Project – Budget Line Item #454.790.** Mrs. Wilkins moved to ratify payment of \$3,900 to Robert K. Ace Jr. Construction for installed silk sock at ForEvergreen Nature Preserve for Brodhead Creek Heritage Center Project, Budget Line Item #454.790. Mr. Eppley seconded the motion. Discussion - Chairman said that anyone who is interested in donating to the project; there are brochures here at the township office. Chairman added that recently there was an article in the paper about the demolition of the old clubhouse at Evergreen Golf Course and the new center is under construction. All voted aye. Motion carried unanimously.

**3. Approve Signing And Entering Into Lease And Easement Agreements With Stroudsburg Area School District Regarding Knights Park And Pocono Creek Pedestrian Bridge.** Chairman said that he has the originals for signing and they needed a revised lease and easement agreements for the Knights Park property. Mrs. Wilkins made a motion to approve signing and entering into lease and easement agreements with Stroudsburg Area School District regarding Knights Park and Pocono Creek Pedestrian Bridge. Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously. Chairman thanked Todd for working diligently on these agreements with the Stroudsburg's Superintendent and Solicitor.

**4. Approve Real Estate Tax Exemption For Veteran Carla Carter, Approved and Certified By PA. State Veteran's Commission.** Mrs. Wilkins moved to approve real estate tax exemption for Veteran Carla Carter, approved and certified by PA. State Veteran's Commission. Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously. Chairman said it's a benefit for disabled veterans that the State Veteran's Commission has to approve first before the township does.

**5. Approve Payment No. 2 In The Amount Of \$6,300.00 To Leeward Construction, Inc. Towards Pocono Creek Pedestrian Bridge Project As Recommended By Hanover Engineering; Payable From DCNR/DCED Grant Fund.** Chairman said that he has a letter from Mike Muffley, Engineer from Hanover Engineering on behalf of the township. Mrs. Wilkins moved to approve Payment No. 2 in the amount of \$6,300.00 to Leeward Construction, Inc. towards Pocono Creek Pedestrian Bridge Project as recommended by Hanover Engineering, payable from DCNR/DCED Grant Fund. Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**6. Approve Security Release #24 In The Amount Of \$129,292.72 For Mountain Hollow Estates, LLC Per Recommendation Of Township Staff Engineer.** Chairman said that he has a letter dated December 12, 2017 from Staff Engineer, Donna Alker, she inspected the work that was done and recommended Release #24 in the amount of \$129,292.72. Mr. Eppley **moved to approve the amount of the Security Release of \$129,292.72 for the Mountain Hollow Project.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**7. Approve \$35,000 Contribution To Pocono Heritage Land Trust's Building Fund Towards Construction Of Brodhead Creek Heritage Center At ForEvergreen Nature Preserve – Budget Line Item #454.790.** Mrs. Wilkins **moved to approve \$35,000 contribution to Pocono Heritage Land Trust's Building towards construction of Brodhead Creek Heritage Center at ForEvergreen Nature Preserve.** Mr. Eppley seconded with discussion. Discussion – Mr. Eppley said that the township had budgeted towards this project to help the cause, we did find out that there was a pledge to match up to \$50,000 for any donations that had accumulated before the end of the year and this will go a long way towards the money that has been raised for the project. Mr. Eppley said that they had a loan closing last Friday, this is a fund-raising effort and the township did want to donate money towards the project. All voted aye. Motion carried unanimously.

**8. Approve Payment of 80 Hours Of Compensatory Time At Current Rate For The Sum Of \$1,520.00, Requested By Sharon Grover, Township Clerk - Budget Line Item #429.187.** Mrs. Wilkins **moved to approve payment of 80 hours of compensatory time at current rate for the sum of \$1,520, requested by Sharon Grover, Township Clerk.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**9. Approve Payment of 70 Hours of Compensatory Time At Current Rate For The Sum of \$1,904.00, Requested By Judy Adkins, Office Manager – Budget Line Item #429.187.** Mrs. Wilkins **moved to approve payment of 70 hours of compensatory time at current rate for the sum of \$1,904.00, requested by Judy Adkins, Office Manager.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**10. Approve Additional Costs Of \$8,600, And Payment Thereof, To Northeast Site Contractors For Temporary Paving and Channelization Measures Over The Winter For Bridge Street/Route 611 Project – Budget Line Item #438.600.** Chairman said that Bridge Street Project is suppose to be done on the 18<sup>th</sup>, which was yesterday and he doesn't know if it's opened yet; today was suppose to be the opening of the two-way traffic but because of the weather, it has been delayed. Chairman said that this has caused additional cost to the township and he's going to take it up with PennDOT and Walsh Construction; this project was a year in being delayed. Chairman said that the original project was to be done by December or January 2017; they got further delayed because of the Rimrock project and the township wanted to get the intersection done but now it won't be finished until the spring time when the plants open because you can't get asphalt this time of the year. After a brief discussion concerning additional costs, McDonald's driveway to be paved and opened, there are sidewalks on both sides of the bridge and removal of poles, Mrs. Wilkins **moved to approve additional costs of \$8,600, and payment thereof, to Northeast Site Contractor for temporary paving and channelization measures over the winter for Bridge Street/Route 611 Project, Budget Line Item #438.600.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**11. Approve 2018 Township Budget – General Fund And Special Taxes.** Chairman said that the budget has been available for review for a minimum 20 days, the total amount for the General Fund budget is \$8,881,527; we also have the Special Taxes for Special Recreation Tax Fund, Road Equipment Tax Fund, Special Fire Tax Fund, State Liquid Fuels Fund and EIT Open Space Fund. Mrs. Wilkins **made**

**a motion to approve the 2018 Township Budget, General Fund and Special Taxes.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**12. Approve 2018 Glen Brook Golf Course Budget.** Chairman said that we have the Golf Course Budget for \$489,000 in revenues and expenses. Mrs. Wilkins **made a motion to approve the 2018 Glen Brook Golf Course Budget.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

**Executive Session:** Mrs. Wilkins **made a motion to recess to executive session at 7:37 P.M. to discuss litigation, real property acquisition and personnel.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to return to regular session at 7:53 P.M.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed potential litigation matters in executive session. Mr. Eppley **made a motion on regarding the Gus Kallinteris property that the Board waives requirement of submittal of land development plan for the modification to parking on the Kallinteris property under SALDO Section 1.201 and that the applicant submit an accurate as-built plan as a condition of the zoning occupancy permit and that the requirements of sewage be addressed by the Sewage Enforcement Officer which this waiver does not extend to.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins **moved to adjourn the meeting at 7:55 P.M.** Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins  
Recording Secretary