

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, OCTOBER 17, 2017, 7:00 P.M.**

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:01 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

**Public Comments:** Chairman asked if there were any public comments, Mr. Henley, a resident asked why there isn't a green arrow for the right-hand lane for the traffic across from St. Luke's hospital. Chairman said that one of the signal heads is not working because of the work that has to be done, once the project is complete, the traffic signals should be working.

**Approve Minutes of Regular Meeting, October 3, 2017, 7:00 P.M.** Mrs. Wilkins **moved to approve the minutes of the regular meeting, October 3, 2017, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: General Fund: \$95,089.30.** Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$95,089.30.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: Golf Course Fund: \$3,088.94.** Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$3,088.94.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Treasurer's Report: Month of September.** Mr. Eppley read the **Treasurer's Report for the month of September.** Mr. Cramer **made a motion to accept Treasurer's Report.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Public Works Dept. Report:** Chairman said that he spoke to Doug Walker, our Road Superintendent today; the paving project for 2017 is completed, our road crew has been going out and backing up our roads along the shoulders and the line painting project is completed. The leaf collection is under way and the mulch trail at Cornerstone Conservancy has been completed.

**Police Report:** Lt. Chuck Schmidt was present and gave a brief report, there were three burglaries in the township and one business was burglarized. Chairman said that he will speak to Captain Gasper concerning putting a device in the Reish Road area, we are still receiving complaints concerning the traffic and speeding in that area. Lt. Schmidt also reported that there are three new officers starting next month, one already started this month. Chairman said that two of the three are veterans and the other one was a correctional officer. Mr. Cramer asked what does this bring the officer count up to, Lt. Schmidt replied 45 and hope to hire more in the spring to replace the officers that have left and will be leaving. Mr. Cramer said they are doing a great job considering the number of officers and the area that has to be covered, Lt. Schmidt said that we have a good group of officers and they care about the place, the Board thanked Lt. Schmidt for all he does for the department and community.

**Solicitor's Report:** Mr. Weitzmann said that he had just agenda items.

**Engineer's Report:** No one present – no report.

**Fire Department Report:** No one present – no report.

**Old Business:**

**1. Announce Bid Results For Municipal Center HVAC Units Replacement Projects.** Chairman said that we used the PennBid Program and we can't open the bids until the set time and date which was 4:00 P.M. today. Chairman said that Todd has the summary of the bids and he asked Todd to read the bids, the bids were read aloud as follows: W.C. Eshenaur & Son - \$39,880.00, Bognet, Inc. - \$49,967.57, ASI Mechanical - \$51,700.00, LH Reed and Sons - \$52,644.00, Delta T. Mechanical - \$57,783.00, Lebold, Inc. - \$58,450.00, Nauman Inc. - \$58,000.00, Aircon Service Company, Inc. - \$67,900.00, Spotts Brothers, Inc. - \$72,860.00, the lowest bid was W.C. Eshenaur & Son - \$39,880.00. Chairman said that if the Board would support this and table for review with our Architect, Joe Sedler and have a Special Meeting before our hearing next Monday, October 23<sup>rd</sup> at 1:45 P.M.; we would advertise a Special Meeting to take action on these bids and give to Joe for review. Mr. Cramer **made a motion to table bids for review and to take action on the bids at our Special Meeting on October 23, 2017 at 1:45 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**2. Announce Bid Results For Municipal Center Roof & Skylights Replacement Project.** Mr. Weitzmann read aloud the bids as follows: Munn Roofing Corp. - \$166,000.00, McMullen Roofing Inc. - \$172,239.00, Spotts Brothers, Inc. - \$179,460.00, Alan Kunsman Roofing - \$185,000.00, Budget Renovations Roofing, Inc. - \$188,038.00, Nauman Inc. - \$198,315.00, Paneko Construction Inc. - \$241,572.00, the low bid was \$166,000.00. Mr. Cramer **made a motion to table the bids result for review and take action on the bids at our Special Meeting on October 23, 2017, at 1:45 P.M. for roof and skylight replacement.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman added that he likes working with the PennBid Program, it gives us a larger pool of bidders compared to the last time with only a few.

**New Business:**

**1. Authorize Distribution Of \$175,000.00 For The 2017 Minimum Municipal Obligation For Township Pension - \$96,353.32 From State Aid And \$78,646.68 From General Fund - Payable From Budget Line Item #487.130.** Mr. Cramer **moved to authorize distribution of \$175,000.00 for the 2017 Minimum Municipal Obligation for township pension - \$96,353.32 from State Aid and \$78,646.68 from General Fund - Payable from Budget Line Item #487.130.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**2. Adopt Resolution #2017-42 Requesting \$500,000.00 LSA Grant Towards Creekview Athletic Complex Improvements.** Chairman said that we did the same resolution last year, so all we are doing is renewing the resolution this year. Mr. Cramer **moved to adopt Resolution #2017-42 requesting \$500,000.00 LSA Grant towards Creekview Athletic Complex improvements.** Mrs. Wilkins seconded the motion. Discussion - Mr. Pat Henley, resident asked if this has anything to do with ESU and is this all on township properties. Chairman said that this would be for the improvements scheduled for the two ballfields in the township and this would go toward those improvements. All voted aye. Motion carried unanimously.

**3. Approve Third Of Three Installments In The Amount of \$36,300.93 For Appropriations And Greenways Projects To S.R.O.S.R.C. - Payable From ½ Mil Park & Recreation Special Tax Fund.** Mrs. Wilkins **moved to approve third of three installments in the amount of \$36,300.93 for appropriations and greenways projects to Stroud Region Open Space Recreation Commission, payable from ½ mil Park & Recreation Special Tax Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**4. Approve Signing And Entering Into Second Extension Agreement With Mountain Hollow Estates, LLC Regarding Assumption And Affirmation Of Development Agreement.** Present on behalf

of this plan was Mr. Charlie Vogt, Mr. Vogt said that he worked with Todd and Donna concerning this item for an extension of 18-months and to wrap this up next summer. Chairman said that he spoke to Donna today and he's not sure on the approved number of the final security. Mr. Vogt said that he is asking if the Board would approve subject to the final number and to have a letter that it's been approved so he could take it to the bank. Mr. Cramer **made a motion to approve signing and entering into Second Extension Agreement with Mountain Hollow Estates, LLC regarding Assumption and Affirmation of Development Agreement and upon agreement of the security amount.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**5. Approve Payment In The Amount Of \$11,407.40 To Midlantic Marking, Inc. For Line Painting Project – Payable From Budget Line Item #438.454.** Mr. Cramer **moved to approve payment in the amount of \$11,407.40 to Midlantic Marking, Inc. for Line Painting Project, payable from Budget Line Item #438.454.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**6. Approve Payment To DeAngelo Brothers, LLC In The Amount Of \$8,400.00 For Speed Hump Painting And Thermoplastic Warning Pavement Markings – Payable From Budget Line Item #433.450.** Mrs. Wilkins **moved to approve payment to DeAngelo Brothers, LLC in the amount of \$8,400.00 for speed hump painting and thermoplastic warning pavement markings, payable from Budget Line Item #433.450.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman added that this is for the speed humps in the Olde Mill Run area.

**7. Approve Reimbursement Payment To Borough of East Stroudsburg For 1<sup>st</sup> & 2<sup>nd</sup> Quarter Joint Landfill Monitoring Invoices In The Amount Of \$7,625.88 – Payable From Budget Line Item #427.450.** Mr. Cramer **moved to approve reimbursement payment to Borough of East Stroudsburg for 1<sup>st</sup> and 2<sup>nd</sup> quarter joint landfill monitoring invoices in the amount of \$7,625.88, payable from Budget Line Item #427.450.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**8. Approve Payment #3 In The Amount Of \$20,873.90 To E.F. Possinger & Sons, Inc. Towards Wigwam Culvert Replacement Project As Certified By Township Bridge And Culvert Engineer – Budget Line Item #438.600.** Mrs. Wilkins **moved to approve Payment #3 in the amount of \$20,873.90 to E.F. Possinger & Sons, Inc. towards Wigwam Culvert Replacement Project as certified by Township and Culvert Engineer, Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**9. Approve Dredging Brodhead Creek Park Pond As Authorized By PA Fish & Boat Commission Officer.** Chairman addressed this item stating that he was in attendance at the Great Outdoor Event at Brodhead Creek Park a few weeks ago, Eric Weredyk is an officer with the Pennsylvania Fish & Boat Commission and he said that he has jurisdiction over dredging the ponds under  $\frac{3}{4}$  of an acre in size; he suggested getting it done before it freezes. Mr. Cramer said that this is in regards to the kid's fishing contest that we partner with the Knights and Trout Unlimited at Brodhead Creek Park. Mr. Cramer added that silt gets in that pond, it's not deep enough and every few years we dredge it out and the Fish & Boat Commission help us out with adding some fish to the pond for the contest. Chairman added that our Road Superintendent was prepping the pond for dredging along with leaf collection. Mrs. Wilkins **moved to approve dredging Brodhead Creek Park Pond as authorized by PA Fish & Boat Commission Officer.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**10. Approve Signing Final Completion Certificate With Hanson Aggregates PA LLC for 2017 Paving Project.** Chairman addressed this item stating that he spoke to our Road Superintendent; all the paving has been completed, the line painting has been completed and there were some problem areas on lines that faded last year and some paving deficiencies that Hanson addressed, so we are ready to go. Chairman said that the certificate is good to sign, Mr. Cramer **moved to approve signing final completion**

**Certificate with Hanson Aggregates PA LLC for 2017 Paving Project.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**11. Approve Payment Of \$1,925.00 To Sedler Design & Redevelopment LLC For Architectural Services Pertaining To Municipal Building Roof & Rooftop Units Projects – Payable From Budget Line Item #409.750.** Mr. Cramer **moved to approve payment of \$1,925.00 to Sedler Design & Redevelopment LLC for architectural services pertaining to municipal building roof & rooftop units projects, payable from Budget Line Item #409.750.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Executive Session:** Mrs. Wilkins **made a motion to go into executive session at 7:32 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **made a motion to return to regular session at 8:32 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman asked if there were any motions to come before the Board, Mr. Cramer **made a motion to authorize Chairman, Daryl Eppley and Solicitor, Todd Weitzmann to finalize lease agreements between Stroudsburg Area School District and Stroud Township in regards to park and pedestrian bridge on the school district property.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **moved to authorize our solicitor to seek court relief from the Patrick Grant matter.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to advertise the ordinance to dissolve the Park and Recreation Board on November 6, 2017.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins **made a motion to adjourn the meeting at 8:33 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins  
Recording Secretary