

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

SPECIAL MEETING, April 9, 2019, 3:00 P.M.

A Special Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 3:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Township Manager/Secretary & Treasurer, Daryl A. Eppley; and Recording Secretary, Janice Willey. Supervisor, Patrick L. Breigel and Township Solicitor, Todd Weitzmann were absent.

Public Comments: No public comments.

Approve Payment of Bills: General Fund: \$24,002.32. Mr. Cramer moved to **approve Payment of Bills from the General Fund in the amount of \$24,002.32.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Approve Payment of Bills: Golf Course Fund: \$7,098.33. Mr. Cramer moved to **approve Payment of Bills from the Golf Course Fund in the amount of \$7,098.33.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

New Business:

1. **Approve Proposal by Concrete Alternatives in the Amount of \$2,539.00 to Raise, Level and Support Municipal Center Sidewalks – Budget Line Item #409.750.** Mr. Cramer moved to **approve Proposal by Concrete Alternatives in the Amount of \$2,539.00 to Raise, Level and Support Municipal Center Sidewalks – Budget Line Item #409.750.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
2. **Approve Proposal by R.W. Masten, Jr. at Estimated Cost of \$900.00 to \$1,100.00 for Curb Resurfacing at Municipal Center Front Parking Lot – Budget Line Item #409.750.** Mr. Cramer moved to **approve Proposal by R.W. Masten, Jr. at Estimated Cost of \$900.00 to \$1,100.00 for Curb Resurfacing at Municipal Center Front Parking Lot – Budget Line Item #409.750.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
3. **Approve Proposal by R.L. Home Improvements in the Amount of \$4,985.00 for Fascia, Gutter and Roof Repair and Powerwash of Glen Brook Suites - Budget Line Item #452.373.** Mr. Cramer moved to **approve Proposal by R.L. Home Improvements in the Amount of \$4,985.00 for Fascia, Gutter and Roof Repair and Powerwash of Glen Brook Suites - Budget Line Item #452.373.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
4. **Approve Real Estate Tax Exemption for Colleen M. Kelly, 119 Alwen Avenue, East Stroudsburg, PA Approved by PA State Veterans Commission.** Mr. Cramer moved to **approve Real Estate Tax Exemption for Colleen M. Kelly, 119 Alwen Avenue, East Stroudsburg, PA Approved by PA State Veterans Commission.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
5. **Approve \$2,000.00 Contribution to Animal Welfare Society of Monroe – Budget Line Item #460.006.** After a discussing the contribution, it was agreed to split the amount with Kettle Creek Environmental Fund. Mr. Cramer moved to **approve \$1,000.00 Contribution to Animal Welfare Society of Monroe – Budget Line Item #460.006.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

6. **Approve use of Meeting Room by Trinity Centennial Band at 6:30 PM on May 13 & 17 and June 3, 10, & 17.** Mr. Cramer moved to approve use of Meeting Room by Trinity Centennial Band at 6:30 PM on May 13 & 17 and June 3, 10, & 17. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
7. **Accept Resignation of Patrick Briegel as Planning Commission Member Effective April 2, 2019.** Mr. Cramer moved to accept Resignation of Patrick Briegel as Planning Commission Member Effective April 2, 2019. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
8. **Appoint Jennifer Shukatis to Planning Commission to Fulfill Term of Patrick Briegel Expiring January 1, 2021.** Mr. Cramer moved to appoint Jennifer Shukatis to Planning Commission to Fulfill Term of Patrick Briegel Expiring January 1, 2021. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
9. **Approve the Following Employment of Seasonal Employees: Township – Alex Kearn at \$12.00/hour, starting April 15, 2019.** Mr. Cramer moved to approve Alex Kearn at \$12.00/hour starting April 15, 2019. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. **Golf Course – Robert Jennings at \$10.00/hour, starting April 15, 2019; Carol Huffman at \$8.50/hour, starting April 8, 2019; Joe Amato at 8.50/hour starting April 8, 2019.** Mr. Cramer moved to approve Golf Course – Robert Jennings at \$10.00/hour, starting April 15, 2019; Carol Huffman at \$8.50/hour, starting April 8, 2019; Joe Amato at 8.50/hour starting April 8, 2019. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
10. **Authorize Golf Course Superintendent and Golf Pro to Hire Additional Seasonal Employees as needed in Accordance with Approved 2019 Golf Course Budget.** Mr. Cramer moved to authorize Golf Course Superintendent and Golf Pro to Hire Additional Seasonal Employees as needed in Accordance with Approved 2019 Golf Course Budget. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
11. **Open Quarry Stone and Road Construction Material Bids.** There were four bids that were read aloud by Mr. Eppley (see attached spreadsheet). Mr. Cramer moved to table the bids for review and tabulation, and will be awarded at the next meeting on April 23, 2019 . Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Executive Session: Mr. Cramer made a motion to go into executive session at 3:45 P.M. to discuss litigation, real property and personnel matters. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer made a motion to return to regular session at 4:08 P.M. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye. Motion carried 2-0. Mr. Cramer moved to extend the contract for one month with JDM Consultants, LLC. at the cost of \$4,500.00/month for grant consulting. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

There being no further business, Mr. Cramer made a motion to adjourn the meeting 4:10 P.M. Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary

