

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, December 18, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were; Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Recording Secretary, Janice Willey.

Public Comments: Chairman asked if there were any public comments. Pat Henley thanked the Board for their work this past year and wished them Happy Holidays.

Approve Minutes of Public Hearing November 20, 2018 (Ord. #4-2018). Mr. Cramer moved to **approve minutes of Public Hearing November 20, 2018 (Ord. #4-2018)**. Mrs. Wilkins abstained due to absence. Mr. Eppley seconded the motion. Mr. Cramer and Mr. Eppley voted aye, motion carried 2-0.

Approve Minutes of Public Hearing November 20, 2018 (Ord. #5-2018). Mr. Cramer moved to **approve minutes of Public Hearing November 20, 2018 (Ord. #5-2018)**. Mrs. Wilkins abstained due to absence. Mr. Eppley seconded the motion. Mr. Cramer and Mr. Eppley voted aye, motion carried 2-0.

Approve Minutes of Regular Meeting November 20, 2018. Mr. Cramer moved to **approve minutes of Regular Meeting November 20, 2018**. Mrs. Wilkins abstained due to absence. Mr. Eppley seconded the motion. Mr. Cramer and Mr. Eppley voted aye, motion carried 2-0.

Approve Minutes of Regular Meeting December 4, 2018. Mrs. Wilkins moved to **approve minutes of Regular Meeting December 4, 2018**. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$103,082.62 Mr. Cramer moved to **approve payment of bills from the General Fund in the amount of \$103,082.62**. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$2,127.14. Mrs. Wilkins moved to **approve payment of bills from the Golf Course Fund in the amount of \$2,127.14**. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: For Month of November. Mr. Eppley, Treasurer, read the Treasurer's Report for the month of November. Mr. Cramer moved to **approve the Treasurer's Report for November**. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Mr. Eppley reported for Douglas Walker, Road Superintendent, our Fall leaf collection season is over. The Road Crew did extra duty after the last snow storm and if there are any leaves leftover they will back around in the Spring under Act 101. Vegetation maintenance is going on over in the Norton Road area. The Wallace Street stop sign project is complete. The ice rink liner will be installed tomorrow (12/19/18). There are a number of equipment and maintenance projects going on right now.

Police Report: Lt. Schmidt reported on two new officers were hired and will start in January or February. Two new leased Ford Explorers are working out well. There is only one incident to report, which was in Blue Mountain Lakes. Shots were fired from the homeowner and an arrest was made. Mr. Eppley asked if the suspect was apprehended in the East Stroudsburg incident and Lt. Schmidt said not yet. Mr.

Cramer asked if domestic calls for more common because of the time of year. Lt. Schmidt said most likely. He said there has not been any robberies in the past two months.

Solicitor's Report: Mr. Weitzmann said that he does not have anything to report.

Engineer's Report: Mr. Eppley reported for Donna Alker, P.E., Township Engineer. She updated her monthly report and gave an update on outstanding land development projects.

Fire Department Report: No one present, no report.

Old Business: None from Prior Meeting Agendas

New Business:

1. **Approve Signing Stormwater Facilities Maintenance Agreement With Stroudsburg Area School District Pertaining To Child Care Parking Lot At Middle School.** Mr. Cramer moved to approve Signing Stormwater Facilities Maintenance Agreement With Stroudsburg Area School District Pertaining To Child Care Parking Lot At Middle School. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
2. **Approve Final Payment In The Amount Of \$17,928.00 To Strauser Nature's Helpers Towards Phase II Mitigation Planting At ForEvergreen Nature Preserve Per Recommendation Of Township Engineer – Budget Line Item #454.740.** Mrs. Wilkins moved to approve Final Payment In The Amount Of \$17,928.00 To Strauser Nature's Helpers Towards Phase II Mitigation Planting At ForEvergreen Nature Preserve Per Recommendation Of Township Engineer – Budget Line Item #454.740. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
3. **Approve Security Release #27 In The Amount Of \$83,837.77 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer moved to approve Security Release #27 In The Amount Of \$83,837.77 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
4. **Approve Security Release #1 In The Amount Of \$135,943.75 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation.** Mrs. Wilkins moved to approve Security Release #1 In The Amount Of \$135,943.75 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
5. **Approve Payment Application No. 11 In The Amount Of \$33,365.47 To Northeast Site Contractors And Approve Change Order No. 5 Reducing Contract Amount By \$21,752.51 Pertaining To Bridge Street Project Per Recommendation Of Township Engineer – Budget Line Item #438.600.** Mr. Cramer moved to approve Payment Application No. 11 In The Amount Of \$33,365.47 To Northeast Site Contractors And Approve Change Order No. 5 Reducing Contract Amount By \$21,752.51 Pertaining To Bridge Street Project Per Recommendation Of Township Engineer – Budget Line Item #438.600. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
6. **Approve Payment Of Final Balance Of \$2,000.00 To Spotts Brothers, Inc. As Certified By Sedler Design & Redevelopment, LLC For Municipal Center Roof & Skylights Project – Budget Line Item #409.750.** Mrs. Wilkins moved to approve Payment Of Final Balance Of \$2,000.00 To Spotts Brothers, Inc. As Certified By Sedler Design & Redevelopment, LLC For Municipal Center Roof & Skylights Project – Budget Line Item #409.750. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

7. **Approve Payment Of \$8,248.00 To R.W. Masten, Jr. For Beam Installation Subject To Satisfactory Building Code Inspection.** Mr. Cramer moved to approve Payment Of \$8,248.00 To R.W. Masten, Jr. For Beam Installation Subject To Satisfactory Building Code Inspection. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
8. **Approve One-Third Cost For 2019 Joint Landfill Project Monitoring By RKR Hess at Estimated Cost Range Of \$8,000 To \$10,000 For Township Portion - Budget Line Item #427.450.** Mrs. Wilkins moved to approve One-Third Cost For 2019 Joint Landfill Project Monitoring By RKR Hess at Estimated Cost Range Of \$8,000 To \$10,000 For Township Portion - Budget Line Item #427.450. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
9. **Approve Signing Proposal By Riley And Company, Inc. For DCED Grant Audit Services For A Fee Of \$3,060.00 - Budget Line Item #402.311.** Mr. Cramer moved to approve Signing Proposal By Riley And Company, Inc. For DCED Grant Audit Services For A Fee Of \$3,060.00 - Budget Line Item #402.311. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
10. **Approve Request By Dale & Darlene Crouse To Have Municipal Property Taxes For Tax ID #17/11/3/10 Paid To Hamilton Township.** Mr. Cramer moved to approve Request By Dale & Darlene Crouse To Have Municipal Property Taxes For Tax ID #17/11/3/10 Paid To Hamilton Township. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
11. **Approve Signing Adoption Agreement For Township 457(b) Plan Prepared By MetLife As May Be Amended.** Mrs. Wilkins moved to approve Signing Adoption Agreement For Township 457(b) Plan Prepared By MetLife As May Be Amended. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
12. **Ratify Payment Of \$44,500.00 For Purchase of 2006 Asphalt Paver Paid From ½ Mil Road Equipment Special Tax Fund.** Mr. Cramer moved to Ratify Payment Of \$44,500.00 For Purchase of 2006 Asphalt Paver Paid From ½ Mil Road Equipment Special Tax Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
13. **Approve 2019 Township Budget: \$10,175,049.00 General Fund Plus Special Taxes Funds.** Mrs. Wilkins moved to approve 2019 Township Budget: \$10,175,049.00 General Fund Plus Special Taxes Funds. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
14. **Approve 2019 Glenbrook Golf Course Budget In The Amount Of \$474,000.00.** Mr. Cramer moved to approve 2019 Glenbrook Golf Course Budget In The Amount Of \$474,000.00. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mr. Cramer made a motion to go into executive session at 7:26 P.M. to discuss litigation, real property and personnel matters. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to return to regular session at 8:01 P.M. Mr. Eppley seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and litigation matters in executive session and he asked if there were any motions to come before. Mr. Cramer made a motion to approve Kevin Hill as a Seasonal Snow Plow Driver at \$20 per hour retro-active to the last snow storm on 11/15/2018. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to approve the use of vacation time by John Harvey to be carried over to 2019 due to his hire date of 12/12/2016. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins **made a motion to adjourn the meeting at 8:05 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully Submitted,
Janice Willey