

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, July 23, 2019, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; Recording Secretary, Janice Willey.

**Public Comments: (Non-Agenda Items)** Barry Kwasny, lives on Keystone Drive and expressed his concerns regarding the Katz Pond that is near his house. He said the pond is part of the Township property and it needs some attention. Wildlife, water level and the amount of weeds has changed. He suggested a dam. Mr. Cramer said this is the first time we are hearing about his and we will look into it. Another resident Lorie Montano expressed her concerns about the School View Lane, Bezdicki's property and does not understand why this process is taking so long. Mr. Weitzmann explained the legal process and time frame for this situation.

**Approve Regular Meeting Minutes: May 28, 2019.** Mr. Cramer moved to **approve Regular Meeting Minutes for May 28, 2019.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

**Approve Regular Meeting Minutes: June 4, 2019.** Mr. Briegel moved to **approve Regular Meeting Minutes for June 4, 2019.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Approve Public Hearing Minutes: June 17, 2019.** Mr. Cramer moved to **approve Public Hearing Minutes for June 17, 2019.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$86,661.21.** Mr. Briegel moved to **approve Payment of Bills: General Fund: \$86,661.21.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,492.68.** Mr. Cramer moved to **approve Payment of Bills: Golf Course Fund: \$4,492.68.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of June.** Mr. Eppley read the Treasurer's Report for the month of June aloud. Mr. Cramer moved to **accept the Treasurer's Report for the Month of June.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported the request for proposals for temporary portable bridge over Mervine Road has been advertised and a site walk with potential vendors is scheduled for July 25. Chip seal project has been completed. Gaunt Road mulch loading fees are being collected. The single and double ground mulch piles are not as large as they were. Installation of accessible swings in Albertson Park is scheduled to begin tomorrow. Park patrol has seen a significant increase in non-resident park use since July 4. Police have been working with park patrol to evict rule breakers. Donna, Doug and I attended MS4 staff required training on June 28. I assisted Doug and road crew on two storm-related emergencies: tree down and flooding, and wire down. I met with buyer of industrial building and Governor's Action team and PMEDC representatives. Finalization of door hardware details are in progress for access controls in municipal building. DEP correspondence was received that our grant disbursement payment for \$288,205.07 was in progress in Harrisburg. The process for determining the 2020 SARP budget began last week. The bid notice for traffic line painting was published for bids to be opened August 6.

**Public Works Dept. Report:** Douglas Walker, Public Works Superintendent, reported the Township front parking lot has been paved. Hanson is prepping and milling for the upcoming pavement project. The Road Crew is now working on the following: Cranberry Hts. Road and Parker Lane repairing shoulders; Olde Mill Run they are working on pipe and shoulder wash outs; Heritage Drive, Colonial Drive, and Meadow Lane drainage swales; and responding to "Request for Action" forms.

**Police Report:** Capt. Gasper noted this was his first BOS meeting and reported the department is in the process of hiring two more officers. They still need to complete field training.

**Solicitor's Report:** Nothing to report

**Engineer's Report:** Mr. Eppley summarized Mrs. Alker's report. She did update the required plan for DEP. The MS4 Training was very helpful. She's also working on some stormwater management projects.

**Fire Department Report:** No one present to report

**Old Business:** None From Prior Meeting Agendas

**New Business:**

1. **Presentation Of Stroud Region Open Space And Recreation Commission 2019 Audit And 1% For Nature Program.** Samantha Holbert represented Stroud Region Open Space And Recreation Commission, she presented the 2019 Audit. She also explained a new program called 1% for Nature.
2. **Approve Payment Of \$7,050.51 To S.R.O.S.R.C. Towards Park Stewardship For Park Patrol And Caretaker Services For May And June, 2019 - Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer moved to **approve Payment Of \$7,050.51 To S.R.O.S.R.C. Towards Park Stewardship For Park Patrol And Caretaker Services For May And June, 2019 - Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Briegel seconded. All voted aye, motion carried 3-0.
3. **Approve Proposal In The Amount Of \$3,335.00 By R.L. Home Improvements For Exterior Work And Garage Door Repair On Township Property At 1129 N. Fifth Street – Budget Line Item #409.374.** Mr. Briegel moved to **approve Proposal In The Amount Of \$3,335.00 By R.L. Home Improvements For Exterior Work And Garage Door Repair On Township Property At 1129 N. Fifth Street – Budget Line Item #409.374.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
4. **Approve Payment Of \$1,300.00 To Strunk C. Tree Service For Norton Road Property Tree Removal – Budget Line Item #454.370.** Mr. Cramer moved to **approve Payment Of \$1,300.00 To Strunk C. Tree Service For Norton Road Property Tree Removal – Budget Line Item #454.370.** Mr. Briegel seconded. All voted aye, motion carried 3-0.
5. **Approve Transfer Of \$49,149.00 From Glen Brook Golf Course Fund To Township General Fund For May And June 2018 Golf Course Payroll.** Mr. Briegel moved to **approve Transfer Of \$49,149.00 From Glen Brook Golf Course Fund To Township General Fund For May And June 2018 Golf Course Payroll.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
6. **Ratify Entering Into Development Agreement With Hayward Laboratories, Inc.** Mr. Cramer moved to **approved Entering Into Development Agreement With Hayward Laboratories, Inc.** Mr. Briegel seconded. All voted aye, motion carried 3-0.
7. **Approve Mailing And Scheduling Of August Public Workshop For Township Business Owners/Managers To Participate In Survey For Update To Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan.** Mr. Cramer moved to **approve Mailing And Scheduling Of August Public Workshop For Township Business Owners/Managers To Participate In Survey For Update To Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan.** Mr. Briegel seconded. All voted aye, motion carried 3-0.
8. **Discuss Closure Of Stokes Mill Park Parking Lot And Permit Fishing Only Access.** Mr. Cramer moved to **approve the Closure Of Stokes Mill Park Parking Lot And Permit Fishing Only Access.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Briegel made **a motion to go into executive session at 7:50 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Briegel made a motion to **return to regular session 8:30 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **Authorize Township Manager to prepare a job description and a salary range for an Assistant Mechanic position in our Road Department.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

There being no further business, Mr. Briegel **made a motion to adjourn the meeting at 8:31 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary