

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, February 5, 2019, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Vice-Chairman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Deb Huffman; Reilly Associates Engineer, Todd Holmes; Recording Secretary, Janice Willey. Chairman/Secretary-Treasurer, Daryl A. Eppley was absent due to illness.

Public Comments: No public comments.

Approve Reorganization Meeting Minutes January 7, 2019. Mr. Cramer moved to **approve Reorganization Meeting Minutes January 7, 2019.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Approve Special Meeting Minutes January 28, 2019. Mr. Cramer moved to **approve Special Meeting Minutes January 28, 2019.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Approve Payment Of Bills: General Fund: \$89,120.20. Mr. Cramer moved to **approve Payment Of Bills: General Fund: \$89,120.20.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Approve Payment Of Bills Golf Course Fund: \$2,715.24. Mr. Cramer moved to **approve Payment Of Bills Golf Course Fund: \$2,715.24.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Old Business: None From Prior Meeting Agendas.

New Business:

1. **Approve Security Release #16 In The Amount Of \$114,984.15 For Plaza 611 Land Development As Recommended By Township Engineer.** Mr. Cramer moved to **approve Security Release #16 In The Amount Of \$114,984.15 For Plaza 611 Land Development As Recommended By Township Engineer.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

2. **Approve Security Release #17 In The Amount Of \$26,514.53 For Plaza 611 Land Development As Recommended By Township Engineer.** Mr. Cramer moved to **approve Security Release #17 In The Amount Of \$26,514.53 For Plaza 611 Land Development As Recommended By Township Engineer.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

3. **Approve Proposal By Municipal Traffic Engineer, Reilly Associates, In The Amount Of \$40,126.00 Plus Reimbursable Costs For Engineering Services Towards Green Light-Go Grant, Route 611 Traffic Signal Upgrades.** Mr. Cramer said to clarify, Mr.

Holmes this will tie in all the lights on route 611 including and through Rimrock Road. Mr. Holmes said yes, Rimrock Road, Giant Plaza light, Route 33/611 light, Frantz Road light and the last one St. Luke's/Wigwam Park Road, all interconnected. The Purpose of this is to have an active response to traffic signal issues. Mr. Cramer moved to **approve Proposal By Municipal Traffic Engineer, Reilly Associates, In The Amount Of \$40,126.00 Plus Reimbursable Costs For Engineering Services Towards Green Light-Go Grant, Route 611 Traffic Signal Upgrades.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

4. **Acknowledge Receipt Of DCNR Check In The Amount Of \$21,690.00 Towards Pedestrian Bridge Grant.** Mr. Cramer moved to **acknowledge Receipt Of DCNR Check In The Amount Of \$21,690.00 Towards Pedestrian Bridge Grant.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

5. **Approve Registering To Purchase 1,500 Tons Of Sodium Chloride Road Salt For August 2019-July 2020 Season Through PA Co-Stars Program.** Mr. Cramer moved to **approve Registering To Purchase 1,500 Tons Of Sodium Chloride Road Salt For August 2019-July 2020 Season Through PA Co-Stars Program.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

6. **Approve Purchase Of High Visibility Vests, Rain Jackets And Pants In The Amount Of \$720.11 For Road Crew Use As Requested By Public Works Superintendent – Budget Line Item #430.238.** Mr. Cramer moved to **approve Purchase Of High Visibility Vests, Rain Jackets And Pants In The Amount Of \$720.11 For Road Crew Use As Requested By Public Works Superintendent – Budget Line Item #430.238.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

7. **Approve One Year Maintenance Service Agreement In The Amount Of \$845.00 With Acteon Networks, LLC For Municipal Phone System.** Mr. Cramer moved to **approve One Year Maintenance Service Agreement In The Amount Of \$845.00 With Acteon Networks, LLC For Municipal Phone System.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

8. **Accept Resignation Of Ariette Escobar From Planning Commission Effective February 28, 2019.** Mr. Cramer moved to **accept Resignation Of Ariette Escobar From Planning Commission Effective February 28, 2019.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

9. **Ratify Delivery And Disposal Of Mulch At Cetnar Farm, Weir Lake Road, Brodheadsville At Township Cost.** Mr. Cramer moved to **ratify Delivery And Disposal Of Mulch At Cetnar Farm, Weir Lake Road, Brodheadsville At Township Cost.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

10. **Approve Proposals By Hunter & Sons Electric LLC In The Total Amount Of \$4,403.00 For Electrical Work At John Stroud House/Glen Brook Clubhouse And Suites – Budget Line Item #452.373.** Mr. Cramer moved to **approve Proposals By Hunter & Sons Electric LLC In The Total Amount Of \$4,403.00 For Electrical Work At John Stroud House/Glen Brook Clubhouse And Suites – Budget Line Item #452.373.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

11. **Approve Proposal By Hunter & Sons Electric LLC In The Amount Of \$1,363.00 To Replace Five LED Fixtures In Garage – Budget Line Item #409.373.** Mr. Cramer moved to **approve Proposal By Hunter & Sons Electric LLC In The Amount Of \$1,363.00 To Replace Five LED Fixtures In Garage – Budget Line Item #409.373.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

12. **Approve Payment Of \$4,647.73 To East Stroudsburg Borough for Township Portion Of Joint Landfill Monitoring For 2018 Third Quarter.** Mr. Cramer moved to **approve Payment Of \$4,647.73 To East Stroudsburg Borough for Township Portion Of Joint Landfill Monitoring For 2018 Third Quarter.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

13. **Open Spring Clean-up Bids.** Ms. Huffman opened and read aloud the bids as follows: **J.P. Mascaro & Sons – 1,050 cy of solid waste - \$31.25 cy, total of \$32,812.50, 70 cy of automotive tires - \$50.00, total of \$3,500.00, 70 cy of scrap metal and white goods - \$10.50, total \$1,050.00. Waste Management of PA – 1,050 cy of solid waste - \$25.00 cy, total \$26,250.00, 70 cy of tires - No Bid, 70 cy of assorted scrap metals including white goods - \$10.00 cy, total \$700.00. Chrin Hauling, Inc. – No Bid.** Mr. Cramer **made a motion to table the spring cleanup bids pending further review by the solicitor.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:10 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer made a motion to return to regular session at 7:28 P.M. Mr. Eppley seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye. Motion carried 2-0. Vice Chairman said that the Board discussed personnel and litigation matters in executive session and he asked if there were any motions to come before. Mr. Cramer made a motion to **authorize an increase in hourly rate of pay for Kevin Hill as a Seasonal Snow Plow Driver from \$20/hour to \$30/hour retro-active to January 14, 2019. Due to the fact he has a Class B CDL License.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer moved to **approve the hiring of Craig Coslar as a full time Heavy Equipment Operator/Laborer with a Class B CDL at a starting rate of \$18/hour with full benefits starting after the 30 day probation period. And a start date on or around February 19, 2019.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer moved to **authorize Township Solicitor to send notice of default and forfeiture of deposit with regards to Township truck #8 to Danny Ferretti for failure to honor the bid contract.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer made a motion to **authorize Township Secretary/Treasurer, Daryl Eppley to negotiate the sale of Township truck #8 to Stroudsburg Borough.**

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:30 P.M.** Mrs. Wilkins seconded. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary