

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, January 22, 2019, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:30 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were; Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Recording Secretary, Janice Willey.

Public Comments: Chairman asked if there were any public comments. Pat Henley thanked the Road Department for their work over the weekend. Luna Mishoe agreed saying they did a great job. Bill Unruh asked if the meeting agendas could be posted on our website or social media (Township Facebook page) prior to the meetings. Mr. Eppley said he would look into it but the final agendas are usually complete between 4-5 PM. If anyone from the public requests one we do and have in the past emailed copies to them. Mr. Cramer asked what was the reason for this request. Bill Unruh said people have asked him if he knew what was on the agenda and thought it would be helpful. Also, Ernie (no last name was provided) from County Waste asked if there was going to be any talk on garbage hauling. Mr. Eppley said there is a R.F.P. (Request for Proposal) being reviewed by the Monroe County Waste Authority and will talk with haulers before going out to bid.

Approve Minutes of Public Hearing January 7, 2019 (Ord. #1-2019). Mr. Cramer moved to **approve minutes of Public Hearing January 7, 2019 (Ord. #1-2019)**. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting January 7, 2019. Mrs. Wilkins moved to **approve minutes of Regular Meeting January 7, 2019**. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$81,844.40 Mr. Cramer moved to **approve payment of bills from the General Fund in the amount of \$81,844.10**. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$2,577.36. Mrs. Wilkins moved to **approve payment of bills from the Golf Course Fund in the amount of \$2,577.36**. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: For the Month of December. Mr. Eppley, Treasurer, read the Treasurer's Report for the month of December. Mrs. Wilkins moved to **approve the Treasurer's Report for the month of December**. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Mr. Eppley reported the Road Department has been working on road maintenance for the past 2 weeks. The storm this weekend has been the major activity over the past few days. Thanks to the Road Department for doing an excellent job.

Police Report: Lt. Schmidt reported on one robbery in the Ruby Tuesday parking lot. Also, within the next month there will be another hire and they still need to fill 4-5 spots.

Solicitor's Report: Nothing to report at this time.

Engineer's Report: Mr. Eppley reported, Donna Alker is looking for us to work with her on a draft Pollution Reduction Plan that ties into the MS4 Project. She attended a conference recently with the Conservation District and she would like to meet with us to finalize this Pollution Reduction Plan before there is a public comment period for 30 days.

Fire Department Report: Chief Unruh reported the Fire Department had new elections recently and there were some changes. He also asked for some help with getting Knoxbox keys before Occupancy Permits were issued. He's been having issues with businesses giving him keys. Mr. Eppley said he would speak to Shawn McGlynn.

New Business:

1. **Adopt Resolution No. 2019-32 Regarding 2018 General Fund Budget Amendment As Provided By Township Accounting Consultant.** Mr. Cramer moved to **adopt Resolution No. 2019-32 Regarding 2018 General Fund Budget Amendment As Provided By Township Accounting Consultant.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
2. **Adopt Resolution No. 2019-33 Regarding 2018 Golf Course Budget Amendment As Provided By Township Accounting Consultant.** Mrs. Wilkins moved to **adopt Resolution No. 2019-33 Regarding 2018 Golf Course Budget Amendment As Provided By Township Accounting Consultant.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
3. **Approve Final Payment In The Amount Of \$6,318.00 To Centrifugal Lining, Inc. For 5th Street Culvert Relining Project As Recommended By Township Engineer.** Mr. Cramer moved to **approve Final Payment In The Amount Of \$6,318.00 To Centrifugal Lining, Inc. For 5th Street Culvert Relining Project As Recommended By Township Engineer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
4. **Ratify Signing DEP 902 Grant Agreement To Receive \$350,000.00 Award Under Act 101.** Mrs. Wilkins moved to **approve Signing DEP 902 Grant Agreement To Receive \$350,000.00 Award Under Act 101.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
5. **Approve Release of Whitmore Garage Fire Escrow In The Amount Of \$94,663.20 Per Recommendation of Township Zoning Officer.** Mr. Cramer moved to **approve Release of Whitmore Garage Fire Escrow In The Amount Of \$94,663.20 Per Recommendation of Township Zoning Officer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
6. **Approve Purchase Of Unleaded And Diesel Fuel Through Wex Fleet Card Program Under PA State Contract (#4400009775) When Fuel Is Not Available From Primary Suppliers.** Mr. Cramer moved to **approve Purchase Of Unleaded And Diesel Fuel Through Wex Fleet Card Program Under PA State Contract (#4400009775) When Fuel Is Not Available From Primary Suppliers.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
7. **Approve Use Of Meeting Room By Trinity Centennial Band On Certain Dates From February Through June, 2019.** Mrs. Wilkins moved to **approve Use Of Meeting Room By Trinity Centennial Band On Certain Dates From February Through June, 2019.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
8. **Ratify Township Staff Engineer Attendance At MS4 Workshop On January 17th From 5-7 PM.** Mrs. Wilkins moved to **approve Township Staff Engineer Attendance At MS4 Workshop On January 17th From 5-7 PM.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
9. **Approve Attendance Of Janice Willey And Brenda Klein At Excel Training On February 6th & 7th From 9:00 AM To 12:00 PM At Monroe County Administration Center.** Mr. Cramer moved to **approve Attendance Of Janice Willey And Brenda Klein At Excel Training On February 6th & 7th From 9:00 AM To 12:00 PM At Monroe County Administration Center.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
10. **Authorize Zoning/Code Enforcement Officer To Enforce Ordinance No. 166 For Property Located At 560 Roosevelt Street.** Mrs. Wilkins moved to **authorize Zoning/Code Enforcement Officer To Enforce Ordinance No. 166 For Property Located At 560 Roosevelt Street** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
11. **Approve Replacing Stroud Real Estate Land Development Cash Security With Letter Of Credit.** Mr. Cramer moved to **approve Replacing Stroud Real Estate Land Development Cash Security With Letter Of Credit.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

12. **Appoint Patricia Kennedy As Voting Member Of Zoning Hearing Board.** Mr. Cramer moved to appoint Patricia Kennedy As Voting Member Of Zoning Hearing Board. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
13. **Approve Renewing Agreement With Dempsey Uniform & Linen Supply Inc. At Current Rental Rates For Uniforms, Mats And Other Supplies.** Mr. Cramer moved to approve Renewing Agreement With Dempsey Uniform & Linen Supply Inc. At Current Rental Rates For Uniforms, Mats And Other Supplies. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
14. **Approve Proposal By R.L. Home Improvements In The Amount Of \$3,800.00 To Replace And Paint Sub-Floor In John Stroud House/Glen Brook Clubhouse Kitchen And Storage Room – Budget Line Item #452.373.** Mrs. Wilkins moved to approve Proposal By R.L. Home Improvements In The Amount Of \$3,800.00 To Replace And Paint Sub-Floor In John Stroud House/Glen Brook Clubhouse Kitchen And Storage Room – Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
15. **Approve Solicitor Advertising For Intermunicipal Liquor License Hearing As Applied For By C.L.U. Social Club And Approve \$500 Application Fee.** Mr. Cramer moved to approve Solicitor Advertising For Intermunicipal Liquor License Hearing As Applied For By C.L.U. Social Club And Approve \$500 Application Fee. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
16. **Approve Signing And Entering Into Agreement With SFM Consulting, LLC For Building Code, Zoning And Code Enforcement Services.** Mrs. Wilkins moved to approve Signing And Entering Into Agreement With SFM Consulting, LLC For Building Code, Zoning And Code Enforcement Services. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mr. Cramer made a motion to go into executive session at 7:24 P.M. to discuss litigation, real property and personnel matters. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins made a motion to return to regular session at 8:44 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and litigation matters in executive session and he asked if there were any motions to come before. Mr. Cramer made a motion to hire Craig Coslar to the Road Department pending notification of the bargaining unit. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:44 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully Submitted,
Janice Willey