

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, September 19, 2023, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

**Public Comments: (Non-Agenda Items)** Maria Roman-Perez, Dr. Fernando Perez, and Leslie Chanona, the Interim President of ANCLA (American Nucleo Cultural Latino Association) attended the meeting on behalf of Daniel Perez asking for some guidance on getting some type of recognition for his accomplishments. Ms. Shukaitis offered some contact phone numbers for them and will reach out some time this week.

**Approve Regular Meeting Minutes: September 5, 2023.** Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: September 5, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$34,316.79.** Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$34,316.79.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,484.09.** Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$4,484.09.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of August, 2023.** Ms. Shukaitis made a motion to **Accept Treasurer's Report for the Month of August, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported Rylind Construction has been working on installing the new bridge foundation system and will soon be assembling the bridge structure on the Mervine Road bridge replacement project. Two bids were received on the Green Light-Go project. The bid award recommendation has been provided by the project engineer. WBCM, the sub-consultant to American Engineers Group for the Croasdale Road bridge project, was recently acquired by Transystems. PennDOT's Contract Management division is working with both to get everything converted in PennDOT's Engineering and Construction Management System. Preliminary engineering was started by American Engineers Group on the Lessig Lane bridge project. Mr. Eppley and Mr. McDermott met the self-storage facility developer who will be submitting a land development plan for Pad D at Plaza 611. They are seeking special exception approval from the zoning board next month for the use in the C-2 district. The pre-construction meeting for the closure of Shafers Schoolhouse Road at four-lane 209 was held today and James D. Morrissey plans construction work beginning in March, 2024 and project completion by December, 2025. Our new Kenworth dump truck is scheduled to be delivered in October. Fall leaf collection mailer is scheduled to go out this week. The new scoreboards are being installed for the turf baseball and softball fields at Creekview Park. The new maintenance garage was delivered and installed at Glen Brook and the landscaping project at the clubhouse has been completed.

**Public Works Dept. Report:** Mr. Eppley read from Douglas Walker's report stating the Road Crew has been working on the following: Our crew put in a 1,200 ft, cart path at the golf course hole #7; Paved Fox Circle; Sewer patch work on Avenue E; Removed the 40 ft. temporary bridge at Mervine and delivered to Gaunt Road; A few cleanup areas from the recent storms; Worked on quite a few "Request for Action" forms due to the recent storms.

**Police Report:** Captain Raymond gave a brief summary of their monthly report and also explained the new format of the new report. He asked if the board had any questions There were none.

**Solicitor's Report:** Mr. Weitzmann did not have anything to report.

**Engineer's Report:** Mr. Eppley gave an update from Reilly Associates. I&I Update, MS4 progress, on-going Plan Reviews, St. Luke's Phase II on-going construction and the progress of Stroudsburg High School Pedestrian Bridge, Chipperfield/5<sup>th</sup> Street/Mill Creek Intersection and West Main Street Sewage Planning Expansion.

**Fire Department Report:** Brian McCartney gave a brief summary from their report and an up-coming fundraiser.

**New Business:**

1. **Approve Second Allocation of 2023 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Mr. Cramer made a motion to **Approve Second Allocation of 2023 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Adopt Resolution No. 2023-45 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Ms. Shukaitis made a motion to **Adopt Resolution No. 2023-45 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial and Final Payment #2 In The Amount of \$189,726.30 To Asphalt Maintenance Solutions, LLC Towards 2023 Paving Project Subject To Project Completion Approval By Public Works Superintendent and PennDOT Municipal Services Representative; \$163,923.82 Payable From Liquid Fuels Fund and \$25,802.48 Payable From Budget Line Item #438.601; Invoice Hamilton Township \$46,315+/- For Their Road Sections.** Mr. Cramer made a motion to **Approve Partial and Final Payment #2 In The Amount of \$189,726.30 To Asphalt Maintenance Solutions, LLC Towards 2023 Paving Project Subject To Project Completion Approval By Public Works Superintendent and PennDOT Municipal Services Representative; \$163,923.82 Payable From Liquid Fuels Fund and \$25,802.48 Payable From Budget Line Item #438.601; Invoice Hamilton Township \$46,315+/- For Their Road Sections.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Submittal of DEP and Monroe County Conservation District Applications For ForEvergreen Preserve Kayak/Angler Access Project By Brodhead Chapter of Trout Unlimited.** Ms. Shukaitis made a motion to **Approve Submittal of DEP and Monroe County Conservation District Applications For ForEvergreen Preserve Kayak/Angler Access Project By Brodhead Chapter of Trout Unlimited.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment of \$2,600.00 To Jack's Landscaping Repair, LLC For Glen Brook Clubhouse Landscaping Project – Budget Line Item #452.373.** Mr. Cramer made a motion to **Approve Payment of \$2,600.00 To Jack's Landscaping Repair, LLC For Glen Brook Clubhouse Landscaping Project – Budget Line Item #452.373.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment of \$49,260.47 To Midlantic Marking, Inc. For Traffic Line Painting Under COG Contract – Budget Line Item #438.454.** Ms. Shukaitis made a motion to **Approve Payment of \$49,260.47 To Midlantic Marking, Inc. For Traffic Line Painting Under COG Contract – Budget Line Item #438.454.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Adopt Resolution No. 2023-46 Regarding Supplement To Multimodal Transportation Fund Grant Agreement and Approve Reallocating All Grant Funds To Construction Reimbursement and Signing Worker Protection and Investment Certification Form.** Mr. Cramer made a motion to **Adopt Resolution No. 2023-46 Regarding Supplement To Multimodal Transportation Fund Grant Agreement and Approve Reallocating All Grant Funds To Construction Reimbursement and Signing Worker Protection and Investment Certification Form.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Awarding Green Light-Go Adaptive Signal Control Project Bid To Telco, Inc. As Follows: 1) For The Base Bid Including Alternate 2 In The Total Amount of \$1,436,036.50 For Stroud, Pocono, Smithfield and Middle Smithfield Townships, Including Stroud Township's Base Bid Including Alternate 2 In The Amount of \$378,331.50; and 2) Four Support Years At A Cost of \$3,875.00 Per Year For The Econolite Cobalt Controller and Edaptive Adaptive System As Recommended By LVL Engineering Group.** Ms. Shukaitis made a motion to **Approve Awarding Green Light-Go Adaptive Signal Control Project Bid To Telco, Inc. As Follows: 1) For The Base Bid Including Alternate 2 In The Total Amount of \$1,436,036.50 For Stroud, Pocono, Smithfield and Middle Smithfield Townships, Including Stroud Township's Base Bid Including Alternate 2 In The Amount of \$378,331.50; and 2) Four Support Years At A Cost of \$3,875.00 Per Year For The Econolite Cobalt Controller and Edaptive Adaptive System As Recommended By LVL Engineering Group subject to approval from Pocono, Smithfield and Middle Smithfield Townships.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Adopt Resolution No. 2023-47 Regarding Sponsorship of Local Share Account Grant Application For Stroudsmoor Water Extension Project.** Mr. Cramer made a motion to **Adopt Resolution No. 2023-47**

**Regarding Sponsorship of Local Share Account Grant Application For Stroudsmoor Water Extension Project.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**10. Approve Submittal of Annual Report For Municipal Separate Storm Sewer System To Department of Environmental Protection Prepared By Reilly Associates.** Ms. Shukaitis made a motion to **Approve Submittal of Annual Report For Municipal Separate Storm Sewer System To Department of Environmental Protection Prepared By Reilly Associates.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**11. Approve Advertising For Sale The 2003 Mack RD688S Dump Truck As-Is On Municibid.** Mr. Cramer made a motion to **Approve Advertising For Sale The 2003 Mack RD688S Dump Truck As-Is On Municibid.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**12. Acknowledge Applications To PA State Veterans' Commission For Real Estate Tax Exemption By Michael Charney, 1919 Laurel Street, and Paul Beckett, 237 Witness Tree Circle.** Mr. Cramer stated there is no action needed and all agreed.

**13. Approve Partial Payment #1 In The Amount of \$8,750.49 To American Engineers Group For Engineering Services Towards Lessig Lane Bridge Replacement Project Subject To Invoice Review and Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453\*.** Ms. Shukaitis made a motion to **Approve Partial Payment #1 In The Amount of \$8,750.49 To American Engineers Group For Engineering Services Towards Lessig Lane Bridge Replacement Project Subject To Invoice Review and Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453\*.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**14. Approve Submittal of Line Painting and Pipe Quantities For 2024 Pocono Mountain Council of Governments Bid\*.** Mr. Cramer made a motion to **Approve Submittal of Line Painting and Pipe Quantities For 2024 Pocono Mountain Council of Governments Bid\*.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**15. Approve \$1,000.00 Contribution As River Steward Conservation Partner To Brodhead Watershed Association – Budget Line Item #460.007\*.** Mr. Cramer made a motion to **Approve \$1,000.00 Contribution As River Steward Conservation Partner To Brodhead Watershed Association – Budget Line Item #460.007\*.** Mrs. Wilkins seconded the motion. Ms. Shukaitis abstained, motion carried 2-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 7:33 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:14 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:14 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary

