

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, August 15, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Public Comments: (Non-Agenda Items). Maurice Ward, a resident of Stroud Township wanted to speak to the Board regarding the speeding on Reish Road.

Approve Regular Meeting Minutes: August 1, 2023. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: August 1, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 3, 2023 (Toro Conditional Use Application). Mr. Cramer made a motion to **Approve Public Hearing Minutes: August 3, 2023 (Toro Conditional Use Application).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 10, 2023 (Toro Conditional Use Application). Ms. Shukaitis made a motion to **Approve Public Hearing Minutes: August 10, 2023 (Toro Conditional Use Application).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$67,264.17. Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$67,264.17.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$7,501.20. Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$7,501.20.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of July, 2023. Mr. Eppley read the report aloud. Ms. Shukaitis made a motion to **Accept the Treasurer's Report for the Month of July, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the timber harvest will be complete after site clean-up. A pre-construction meeting is being held tomorrow on the Mervine Road bridge replacement project. A pre-bid meeting was held on the Green Light -Go project on August 10. Bids are due August 30. Notice of Intent to Enter letters will be going out to seven property owners adjacent to Lessig Lane bridge notifying them of surveying and engineering studies by American Engineers Group. McCormick Taylor will be updating PennDOT's ECMS program on the consultant selection process for Croasdale bridge replacement. We're still awaiting grant agreement signed by the state for the Brushy Mtn. Road/Route 447 project. Our environmental consultant for Penn Hills completed their out-of-town school project and will be able to assist us complete the final demolition and disposal. The golf course will be having several events in September. The new maintenance garage will be delivered in a few weeks and the landscaping project at the clubhouse is scheduled for September.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's Report. The Road Crew has been working on the following: we prepared the pad over at the golf course for the shed; We installed speed humps on Powerhouse Lane; We have been doing a lot of tree clean-up after recent storms; Also, cleaned out the swale that runs through Turmac Court; Checked, cleaned and jetted all storm drains and jetted them out on Greenbriar; Worked on quite a few "Request for Action" forms due to the recent storms.

Police Report: Captain Raymond gave a brief summary and asked if the board had any questions There were none.

Solicitor's Report: Mr. Weitzmann said he has been working on a few ordinances but nothing else to report outside of Executive Session.

Engineer's Report: Mr. McDermott updated the board on I&I for STSA and the progress on MS4. There are some Plan Reviews that are in various stages of review. Rivera/Hammond Minor Subdivision is on tonight's agenda. St. Luke's Phase II construction and inspections are ongoing. Survey of existing Stroudsburg High School Pedestrian

Bridge is complete and Reilly Associates will be monitoring movement. Still working on the Chipperfield/5th Street/Mill Creek Intersection layouts. West Main Street Sewage Planning Expansion is ongoing.

Fire Department Report: Brian McCartney gave a brief summary from their report. He also wanted to note the Junior Firefighter and how they are a positive addition to their membership. He wanted to recognize Jordan Smalley as the youngest person in the commonwealth to complete the Firefighter 1 Training as a junior. He asked if there were any questions. There were none.

Old Business:

1. **Minor Subdivision Plan of Lands of Angel Rivera and Consolidation of Lands of Roger Hammond – SALDO #2023-04; Action Deadline: 8/29/2023; Applicant Engineer’s Request To Table Until 8/15 Meeting.** Allesson Rhode from RKR Hess attended the meeting representing the applicant. Mr. Cramer made a motion to **approve modification request 22-205.4.B(10)(f) requiring wooded areas and tree masses to be shown on the plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve Minor Subdivision Plan of Lands of Angel Rivera and Consolidation of Lands of Roger Hammond conditioned upon receipt of a Certificate of Nonconformance from the Zoning Department.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Final Security Release #3 In The Amount Of \$206,250.31 For St. Luke’s, Phase 1 Land Development And Wigwam Park Road Per Recommendation Of Township Engineer.** Ms. Shukaitis made a motion to **Approve Final Security Release #3 In The Amount Of \$206,250.31 For St. Luke’s, Phase 1 Land Development And Wigwam Park Road Per Recommendation Of Township Engineer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Signing and Entering Into Agreement With Rylind Construction Company, Inc. For Mervine Road Bridge Replacement and Issuing Final Award Notice and Notice To Proceed.** Mr. Cramer made a motion to **Approve Signing and Entering Into Agreement With Rylind Construction Company, Inc. For Mervine Road Bridge Replacement and Issuing Final Award Notice and Notice To Proceed.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Authorize Solicitor To Prepare Temporary Access Agreement For Stroudsmoor Timber Harvest For Use of Existing Skid Roads and Log Collection Area On Township Adjoining Land and Approve Executing Agreement.** Ms. Shukaitis made a motion to **Authorize Solicitor To Prepare Temporary Access Agreement For Stroudsmoor Timber Harvest For Use of Existing Skid Roads and Log Collection Area On Township Adjoining Land and Approve Executing Agreement.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Purchase of Roller Shades For Six Township Office Western Windows From Miller’s Paint and Wallpaper For A Price of \$2,882.15 - Budget Line Item #409.750.** Mr. Cramer made a motion to **Approve Purchase of Roller Shades For Six Township Office Western Windows From Miller’s Paint and Wallpaper For A Price of \$2,882.15 - Budget Line Item #409.750.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Authorize Solicitor To Prepare Ordinance Prohibiting Planting or Growing Bamboo and Schedule Hearing For September 5, 2023 at 7 P.M.** Ms. Shukaitis made a motion to **Authorize Solicitor To Prepare Ordinance Prohibiting Planting or Growing Bamboo and Schedule Hearing For September 5, 2023 at 7 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Authorize Solicitor and Township Manager To Prepare Sign Ordinance Amendment and Refer To Township and County Planning Commissions For Review and Comment.** Mr. Cramer made a motion to **Authorize Solicitor and Township Manager To Prepare Sign Ordinance Amendment and Refer To Township and County Planning Commissions For Review and Comment.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:39 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:18 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:18 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary