

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**REGULAR MEETING, August 1, 2023, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

**Public Comments: (Non-Agenda Items)** William Martin and Albert Murray attended the meeting to discuss the noise and speeding on Congdon Avenue at Sparkle Car Wash.

**Approve Public Hearing Minutes: July 18, 2023 (Stormwater Management Ordinance).** Ms. Shukaitis made a motion to **Approve Public Hearing Minutes: July 18, 2023 (Stormwater Management Ordinance)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Regular Meeting Minutes: July 18, 2023.** Mr. Cramer made a motion to **Approve Regular Meeting Minutes: July 18, 2023**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$69,793.31.** Ms. Shukaitis made a motion to **Approve Payment of Bills: General Fund: \$69,793.31**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,021.17.** Mr. Cramer made a motion to **Approve Payment of Bills: Golf Course Fund: \$4,021.17**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **Minor Subdivision Plan of Lands of Angel Rivera and Consolidation of Lands of Roger Hammond – SALDO #2023-04; Action Deadline: 8/29/2023; Applicant Engineer’s Request To Table Until 8/15 Meeting.** Ms. Shukaitis made a motion to **Table Minor Subdivision Plan of Lands of Angel Rivera and Consolidation of Lands of Roger Hammond – SALDO #2023-04 at Applicant Engineer’s request**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Review Bids For Mervine Road Bridge Replacement Project and Award Bid If In Order.** Michael Chang, from RKR Hess presented the 3 bids that were received from Rylind Construction, Linde Corporation, and Papillion & Moyer. Rylind Construction was the low bidder at \$719,714.00 and RKR Hess is satisfied with their qualifications to complete the contract work. Mr. Cramer made a motion to **Authorize the Issuance of the final Award Notice for the Mervine Road Bridge Replacement Project to Rylind Construction for the amount of \$719,714.00, execution of the contract contingent upon a favorable review of the agreement, bonds, insurance and other documents by the Solicitor, Engineer, Manager and Multimodal Transportation Fund Grant Coordinator**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment of \$6,713.00 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 6/30/23 - Budget Line Item #438.453.** Ms. Shukaitis made a motion to **Approve Payment of \$6,713.00 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 6/30/23 - Budget Line Item #438.453**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Discuss Funding Requests By Stroud Region Open Space & Recreation Commission In The Amounts of \$65,000.00 For Park Stewardship, \$9,396.50 For August Appropriations and \$9,396.50 For September Appropriations – Park Stewardship Payable From Open Space E.I.T. Budget Line Item #454.120; Appropriations Payable From General Fund Budget Line Item #454.540.** Autumn Arthur, Exec. Director of Stroud Region Open Space Commission and the Board discussed the request, reasons for the request and the amounts. Mr. Cramer made a motion to **Approve the requests and the amounts of \$47,070.85 For Park Stewardship, \$9,396.50 For August Appropriations and \$9,396.50 For September Appropriations – Park Stewardship Payable From Open Space E.I.T. Budget Line Item #454.120; Appropriations Payable From General Fund Budget Line Item #454.540**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. **Discuss Proposed Pocono Environmental Education Center Project Along Levee Loop Trail: Creekview, Yetter, Stokes Mill and Brodhead Creek Parks in Township.** M. Cramer made a motion to **Approve Proposed Pocono Environmental Education Center Project Along Levee Loop Trail: Creekview, Yetter, Stokes Mill and Brodhead Creek Parks in Township with the help of the Road Department for sign posts.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Partial Payment #1 In The Amount of \$554,565.21 To Asphalt Maintenance Solutions, LLC Towards 2023 Paving Project Supported By Public Works Superintendent and PennDOT Municipal Services Representative; \$479,145.21 Payable From Liquid Fuels Fund and \$75,420.00 Payable From Budget Line Item #438.601.** Ms. Shukaitis made a motion to **Approve Partial Payment #1 In The Amount of \$554,565.21 To Asphalt Maintenance Solutions, LLC Towards 2023 Paving Project Supported By Public Works Superintendent and PennDOT Municipal Services Representative; \$479,145.21 Payable From Liquid Fuels Fund and \$75,420.00 Payable From Budget Line Item #438.601.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Purchase of 2023 Komatsu WA270-8 Wheel Loader For A Price of \$267,250.00 Under Sourcewell Program and DEP Section 902-2022 Grant Award No. 202210265335 In The Amount of \$342,112.00.** Mr. Cramer made a motion to **Approve Purchase of 2023 Komatsu WA270-8 Wheel Loader For A Price of \$267,250.00 Under Sourcewell Program and DEP Section 902-2022 Grant Award No. 202210265335 In The Amount of \$342,112.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Returning Road Cut Deposits To UGI Gas Utilities In The Amount of \$8,100.00 Per Public Works Superintendent's Recommendation.** Ms. Shukaitis made a motion to **Approve Returning Road Cut Deposits To UGI Gas Utilities In The Amount of \$8,100.00 Per Public Works Superintendent's Recommendation.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Payment of \$3,500.00 To Strunk C. Tree Service For Tree Cutting on Township McMichael Creek Properties Adjoining Norton Road Private Properties – Budget Line Item #436.400.** Mr. Cramer made a motion to **Approve Payment of \$3,500.00 To Strunk C. Tree Service For Tree Cutting on Township McMichael Creek Properties Adjoining Norton Road Private Properties – Budget Line Item #436.400.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging For Block 3, Totts Gap Hill Road Parcel, As Recommended By J.R. Timber Company.** Ms. Shukaitis made a motion to **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging For Block 3, Totts Gap Hill Road Parcel, As Recommended By J.R. Timber Company.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Yard Sale and Block Gathering On Saturday, Sept. 2<sup>nd</sup> From 8 AM To 5 PM and Sunday, Sept. 3<sup>rd</sup> From 1 To 7:30 PM; Notify Emergency Responders.** Mr. Cramer made a motion to **Approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Yard Sale and Block Gathering On Saturday, Sept. 2<sup>nd</sup> From 8 AM To 5 PM and Sunday, Sept. 3<sup>rd</sup> From 1 To 7:30 PM; Notify Emergency Responders.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 8:04 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:47 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion **to increase Josh Cramer's base pay to \$28.00/hour starting 7/31/2023 and assign his title to Road Foreman.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion **approve payment to Chris Clause for his accrued time in the amount of \$13,261.25 from budget line item 430.140.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion **approve payment to Evan Bartholomew for his accrued time in the amount of \$1,161.00 from budget line item 430.140.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:49 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
 Janice Willey  
 Administrative and Recording Secretary