

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
June 4, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons (attended via Zoom); Township Manager, Daryl A. Eppley; Lori Foglio, RLA from Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Zachary Fritz, Boy Scout Troop 84 attended the meeting to talk about completing his Eagle Scout Project. He first came to a BOS meeting on 11/6/2023 to talk about his project and now that is complete, he presented 2 binders showing water cooler stands for around the golf course, different types of birdhouses, for wildlife and specific planting around the bridge that won't attract deer. The board thanked him for all his efforts and complimented him on his work. Also at the meeting was Stephen Ohocinski, who was at the 5/7/2024 BOS meeting, asked for an update on the homeless encampments behind his neighborhood along the creek. Ms. Shukaitis gave an update and said there has been some meetings and workshops with multiple organizations.

Approve Regular Meeting Minutes: May 21, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes from May 21, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$71,390.16. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$71,390.16.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$7,508.56. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$7,508.56.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Budget Store and Lock, Inc. Land Development Plan – SALDO #2024-02, 291 Travelers Way, PIN# 17638100730488 - Planning Commission Recommendation.** Attending the meeting and representing Budget Store and Lock, Inc. were Erick Schoch, Fitzpatrick, Lentz & Bubba, Greg Elko, P.E., Langan Engineering and Daniel Whitney, Whitney Development. Mr. Cramer made a motion to **grant relief from parking to Budget Store and Lock, Inc. under Zoning Ordinance requirement 27-801.1.D for a number of 16 spaces.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve Budget Store and Lock, Inc. Land Development Plan – SALDO #2024-02, 291 Travelers Way, PIN# 17638100730488 conditioned upon receipt of all outside agency approvals, meeting any outstanding comments from Township Engineer and Solicitor, and a \$15,000 contribution to Stroud Township Fire Department Fund. Also, an approval of a Development Agreement and Security satisfactory to Township Solicitor.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Signing Stormwater Maintenance Agreement With Lucas Hollick & Belinda Macke Pursuant To Township Engineer's Review Letter Dated May 24, 2024.** Mr. Cramer made a motion to **approve Signing Stormwater Maintenance Agreement With Lucas Hollick & Belinda Macke Pursuant To Township Engineer's Review Letter Dated May 24, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial Release No. 2 of Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$136,230.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Ms. Lyons made a motion to **approve Partial Release No. 2 of Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$136,230.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Open Seal Coat Bids; Take Action If In Order.** Mr. Weitzmann noted there were two bids received. Midland Asphalt Materials, Inc. total bid amount \$249,365.16. and Asphalt Maintenance Solutions LLC total bid amount \$219,026.68. Mr. Cramer made a motion to **table for further review by Township Solicitor and Manager.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Open Pavement Marking Bids; Take Action If In Order.** No bids were received and discussed re-bidding.

6. **Ratify Signing Change Order #2 To Document Price Reduction of \$33,948.50 To \$700,165.50 Contract Price For The Mervine Road Bridge Replacement Project As Recommended By RKR Hess.** Mr. Cramer made a motion to ratify Signing Change Order #2 To Document Price Reduction of \$33,948.50 To \$700,165.50 Contract Price For The Mervine Road Bridge Replacement Project As Recommended By RKR Hess. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Partial and Final Payment #6 In The Amount of \$7,001.65 To Rybind Construction Company, Inc. Towards Mervine Road Bridge Replacement Project As Recommended By RKR Hess Subject To Satisfactory Review of Consent of Surety To Final Payment By Solicitor - Budget Line Item #438.453.** Ms. Lyons made a motion to approve Partial and Final Payment #6 In The Amount of \$7,001.65 To Rybind Construction Company, Inc. Towards Mervine Road Bridge Replacement Project As Recommended By RKR Hess Subject To Satisfactory Review of Consent of Surety To Final Payment By Solicitor - Budget Line Item #438.453. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Change Order #2 To The Agreement With Telco, Inc. Extending The Agreement Expiration Date To December 31, 2024, Approved By PennDOT, Regarding The Green Light-Go Adaptive Signal Control Project.** Mr. Cramer made a motion to approve Change Order #2 To The Agreement With Telco, Inc. Extending The Agreement Expiration Date To December 31, 2024, Approved By PennDOT, Regarding The Green Light-Go Adaptive Signal Control Project. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Return of Road Cut Bonds Recommended By Public Works Superintendent As Follows: LTS Homes, \$1,200.00; STSA, \$1,600.00; Blue Ridge Cable, \$2,400.00.** Ms. Lyons made a motion to approve Return of Road Cut Bonds Recommended By Public Works Superintendent As Follows: LTS Homes, \$1,200.00; STSA, \$1,600.00; Blue Ridge Cable, \$2,400.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Purchase of Thirteen Maple Trees From Todd Price Nursery For A Price of \$2,625.00 – General Fund Budget Line Item #454.740 & Glen Brook Budget Line Item #452.730.** Mr. Cramer made a motion to approve Purchase of Thirteen Maple Trees From Todd Price Nursery For A Price of \$2,625.00 – General Fund Budget Line Item #454.740 & Glen Brook Budget Line Item #452.730. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Purchase & Installation of New Metal Roof on Albertson Park Gazebo For A Price of \$3,200.00 By Brad Ace Contracting - Budget Line Item #454.790.** Ms. Lyons made a motion to approve Purchase & Installation of New Metal Roof on Albertson Park Gazebo For A Price of \$3,200.00 By Brad Ace Contracting - Budget Line Item #454.790. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Approve Signing and Entering Into Facility Agreement With East Stroudsburg Area School District For 2024 Cross Country Team Use Of Yetter Park In September and October.** Ms. Lyons made a motion to approve Signing and Entering Into Facility Agreement With East Stroudsburg Area School District For 2024 Cross Country Team Use Of Yetter Park In September and October. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
13. **Approve Advertising The Sale of 2007 GMC 2500HD Pickup Truck As-Is On Municibid.** Mr. Cramer made a motion to approve Advertising The Sale of 2007 GMC 2500HD Pickup Truck As-Is On Municibid. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
14. **Authorize Township Manager To Make Grant Reimbursement Requests On Mervine Road Bridge and Green Light-Go Projects.** Ms. Lyons made a motion to authorize Township Manager To Make Grant Reimbursement Requests On Mervine Road Bridge and Green Light-Go Projects. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
15. **Approve Wallace Street Road Closure Between Leroy Avenue and Christopher Street Requested By Sean McCracken For Block Party On Saturday, July 6 From 12 PM To 10 PM; Notify Emergency Responders.** Ms. Lyons made a motion to approve Wallace Street Road Closure Between Leroy Avenue and Christopher Street Requested By Sean McCracken For Block Party On Saturday, July 6 From 12 PM To 10 PM; Notify Emergency Responders. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
16. **Request By Wallace Street Senior Associates For Township To Consider Amending Schedule 27-1 To Allow Age-Restricted Housing and Reduction of Parking Spaces To One Stall Per Unit.** Mr. Eppley noted Mr. Manter, Stroud Township Zoning Officer put together a letter for clarification on Age restricted housing as it is defined only allowed in the C-4 District as this property is zoned R-2, so what would be needed is a zoning ordinance amendment to allow age-restricted housing in R-2 District. Mr. Cramer made a motion to refer this

to Stroud Township Planning Commission. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to go into executive session at 8:02 P.M. to discuss litigation, real property, personnel and security matters. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:41 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to waive the requirement of a fire escrow for Johmis Associates at Stroud Plaza. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to approve closing the township office on 7/5/2024, providing employees use a vacation day, personal day and comp time. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to adjourn the meeting at 8:43 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary