

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
May 19, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) Representatives from Suburban EMS attended the meeting with their 2025 first quarter report. Barb Reilly summarized their report for the Board.

Approve Regular Meeting Minutes: April 30, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for April 30, 2025**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: April 30, 2025. Ms. Lyons made a motion to **approve Workshop Meeting Minutes for April 30, 2025**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: May 13, 2025 (Byrnes Stormwater Waiver). Mr. Cramer made a motion to **approve Public Hearing Minutes for May 13, 2025 (Byrnes Stormwater Waiver)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: May 13, 2025 (Morales Stormwater Waiver). Ms. Lyons made a motion to **approve Public Hearing Minutes: for May 13, 2025 (Morales Stormwater Waiver)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$97,093.48. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$97,093.48**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$16,458.87. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the \$16,458.87**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the report aloud. Mr. Cramer made a motion to **accept the Treasurer's Report for the month of April**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported on the 2 bridge projects, Lessig and Croasdale, we are still waiting on utility moving reports. He did get confirmation from First Energy the reports are being worked on. An on site meeting is scheduled for Wednesday with the engineers at Croasdale to see how to move forward on that bridge. Poplar Valley E. bridge and Pedestrian bridge both had the wetland delineation surveys completed and waiting on results. AMS is staging paving materials at Gaunt Road getting ready to start the 2025 Paving project, late June or early July start date. Which all depends on BRCA's projects on Conwell Street and Queen Street. He received an update on the Glen Brook bridge replacement project, he was meeting a homeowner who lives right there to discuss her concerns regarding her driveway, the project manager happened to be there and is willing to work with that homeowner and the issues with the flow of her driveway. He gave a completion date of end of September. He updated the Board on SARP meetings he's been attending. New bucket truck has arrived and a local municipality is interested in our old one.

Public Works Dept. Report: No report submitted. But Mr. Fylstra said he knows they have been very busy with all of the recent rain, they are out cleaning and clearing drains, picking up debris, responding to Request for Action slips due to the storms.

Police Report: No report submitted.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. McDermott summarized the Engineer's report for the Board on projects that have been ongoing.

Fire Department Report: Brian McCartney summarized the Fire Department report for the Board.

New Business:

1. **Approve Partial Payment #8 In The Amount of \$6,658.20 To American Engineers Group For Engineering Services From March 1, 2025 To April 26, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #8 In The Amount of \$6,658.20 To American Engineers Group For Engineering Services From March 1, 2025 To April 26, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Zoning Change Request – Marcia Coranata 309 Hemlock Lane – Take Action If In Order.** Mr. Weitzmann explained the procedure and said he would need to complete the draft ordinance for review prior to sending it to the Planning Commission which would start the process for having a hearing. Mr. Cramer made a motion to **authorize Township Solicitor to prepare amendments to our Zoning Ordinance with regards to 309 Hemlock Lane.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Ratify Advertising For A Seasonal Mower In Accordance With Approved 2025 Township Budget.** Ms. Lyons made a motion to **ratify Advertising For A Seasonal Mower In Accordance With Approved 2025 Township Budget.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment In The Amount of \$62,396.42 To Reilly Associates For Engineering Services From March 3, 2024 To September 30, 2024 In Regards To MS4 Stormwater Management – Payable From ARP Fund Account.** Mr. Cramer made a motion to **approve Payment In The Amount of \$62,396.42 To Reilly Associates For Engineering Services From March 3, 2024 To September 30, 2024 In Regards To MS4 Stormwater Management – Payable From ARP Fund Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Advertising For Pavement Marking Bids.** Ms. Lyons made a motion to **approve Advertising For Pavement Marking Bids.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment In The Amount of \$995.00 To Chapman Refrigeration LLC For Preventative Maintenance – Glen Brook Golf Course Budget Line Item #409.233.** Mr. Cramer made a motion to **approve Payment In The Amount of \$995.00 To Chapman Refrigeration LLC For Preventative Maintenance – Glen Brook Golf Course Budget Line Item #409.233.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Ratify Ending Burning Ban, Allowing Campfires and Wood Fires For Food Preparation.** Ms. Lyons made a motion to **ratify Ending Burning Ban, Allowing Campfires and Wood Fires**

For Food Preparation. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Avenue B Road Closure Between Wallace St and Conwell St Requested By Tricia Fellman For Block Party On Saturday, June 21st From 2 PM To 10 PM; Notify Emergency Responders.** Mr. Cramer made a motion to **approve Avenue B Road Closure Between Wallace St and Conwell St Requested By Tricia Fellman For Block Party On Saturday, June 21st From 2 PM To 10 PM; Notify Emergency Responders.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Agreement No.E02656 With AECOM In Regards To Improvements Being Made On Township Roads Due To The I-80 Project.** Ms. Lyons made a motion to **approve Agreement No.E02656 With AECOM In Regards To Improvements Being Made On Township Roads Due To The I-80 Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Signing A Lease Agreement With Valor Clinic Foundation For 109 Takeda Place Property.** Mr. Cramer made a motion to **approve Signing A Lease Agreement With Valor Clinic Foundation For 109 Takeda Place Property.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Advertising For Sale The 2001 Sterling Acterra Dump Truck As-Is On Municibid.** Ms. Lyons made a motion to **approve Advertising For Sale The 2001 Sterling Acterra Dump Truck As-Is On Municibid.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Approve Payment In The Amount of \$196,903.00 To Fred Beans Ford For 2024 Ford F-550 Bucket Truck – Budget Line Item #430.741.** Mr. Cramer made a motion to **approve Payment In The Amount of \$196,903.00 To Fred Beans Ford For 2024 Ford F-550 Bucket Truck – Budget Line Item #430.741.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:29 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:13 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize selling township old bucket truck to Price Township for \$25,000.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:14 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary