

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, May 2, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Laurie Helman wanted to discuss drainage issues she has with her property, 486 Youngwood Drive. She had photos and correspondence that went back a few years showing her water issues. The drain tank at the end of her property needs attention. The board said they would look into the issue.

Approve Workshop Meeting Minutes: April 12, 2023. Ms. Shukaitis made a motion to **Approve Workshop Meeting Minutes: April 12, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: April 17, 2023. Mr. Cramer made a motion to **Approve Workshop Meeting Minutes: April 17, 2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: April 18, 2023. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: April 18, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Special Meeting Minutes: April 20, 2023. Mr. Cramer made a motion to **Approve Special Meeting Minutes: April 20, 2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$35,843.41. Ms. Shukaitis made a motion to **Approve Payment of Bills: General Fund: \$35,843.41.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$5,006.72. Mr. Cramer made a motion to **Approve Payment of Bills: Golf Course Fund: \$5,006.72.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Award Quarry Stone and Road Construction Materials Bids.** Mr. Cramer made a motion to **Award Quarry Stone and Road Construction Materials Bids to: 2A Aggregate Delivered to Heidelberg Material at \$18.50/ton up to 1500 tons; R-4 Rip Rap Delivered to Eureka Stone Quarry, Inc. at \$25.80/ton up to 500 tons; 9.5mm Wearing FOB Plant to Eureka Stone Quarry, Inc. at \$69.17/ton up to 1200 tons; 19mm Binder FOB to Eureka Stone Quarry, Inc. at \$62.33/ton up to 500 tons; and 25mm Binder FOB to Eureka Stone Quarry, Inc. at \$56.48/ton up to 100 tons.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Award Fuel Bids.** Ms. Shukaitis made a motion to **Award Fuel Bids to Stiff Oil for Highway Diesel 18,000/gallons at \$3.4043, total bid amount \$61,277.40; and 87 Octane Unleaded Gasoline, No Bid.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Stroudsburg Area School District Graduation Fireworks at Knights Park on June 9th Subject To: 1) Site Plan, 2) Stroud Township Being Named as Additional Insured, 3) Notification of Stroudsburg and Township Fire Departments of Event, and 4) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Ms. Shukaitis made a motion to **Approve Stroudsburg Area School District Graduation Fireworks at Knights Park on June 9th Subject To: 1) Site Plan, 2) Stroud Township Being Named as Additional Insured, 3) Notification of Stroudsburg and Township Fire Departments of Event, and 4) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Advertising For Letters of Interest and Statement of Qualifications For Engineering Firms For Croasdale Road Replacement Project Through PennDOT Engineering and Construction Management**

System as Recommended By Project Consultant McCormick Taylor. Mr. Cramer made a motion to **Approve Advertising For Letters of Interest and Statement of Qualifications For Engineering Firms For Croasdale Road Replacement Project Through PennDOT Engineering and Construction Management System as Recommended By Project Consultant McCormick Taylor.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. **Approve RKR Hess Proposal In The Amount of \$31,000-\$35,000.00 Plus Reimbursable Costs For Engineering Services For Completion of Mervine Road Bridge Replacement - Budget Line Item #438.453.** Ms. Shukaitis made a motion to **Approve RKR Hess Proposal In The Amount of \$31,000-\$35,000.00 Plus Reimbursable Costs For Engineering Services For Completion of Mervine Road Bridge Replacement - Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Proposal By Colliers Engineering & Design In The Amount of \$11,355.00 For Additional Engineering Services (Geotechnical; Construction Quality Assurance) To Complete Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Mr. Cramer made a motion to **Approve Proposal By Colliers Engineering & Design In The Amount of \$11,355.00 For Additional Engineering Services (Geotechnical; Construction Quality Assurance) To Complete Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Re-Approve Work Authorization By Aqua-Terra Environmental Ltd. at Cost Estimate of \$24,895.00 For Bog Turtle Survey, Fence Installation Supervision and Monitoring During Construction of Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Shukaitis made a motion to **Re-Approve Work Authorization By Aqua-Terra Environmental Ltd. at Cost Estimate of \$24,895.00 For Bog Turtle Survey, Fence Installation Supervision and Monitoring During Construction of Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Payment #2 in the Amount of \$84,256.87 To RLE Enterprises Towards Penn Hills Debris Removal Based on Contract Terms and Site Inspection By Public Works Superintendent (Payment #1: \$291,526.43 + Payment #2 = \$375,783.30; 50% of total \$751,566.60 invoiced) – Payable From American Rescue Plan Fund.** Mr. Cramer made a motion to **Approve Payment #2 in the Amount of \$84,256.87 To RLE Enterprises Towards Penn Hills Debris Removal Based on Contract Terms and Site Inspection By Public Works Superintendent (Payment #1: \$291,526.43 + Payment #2 = \$375,783.30; 50% of total \$751,566.60 invoiced) – Payable From American Rescue Plan Fund.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Adopt Resolution No. 2023-41 Authorizing Disposition of Specified Township Records.** Ms. Shukaitis made a motion to **Adopt Resolution No. 2023-41 Authorizing Disposition of Specified Township Records.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Purchase of Two Roller Shades For Township Office Southern Windows From Miller’s Paint and Wallpaper For A Price of \$1,545.14 - Budget Line Item #409.750.** Mr. Cramer made a motion to **Approve Purchase of Two Roller Shades For Township Office Southern Windows From Miller’s Paint and Wallpaper For A Price of \$1,545.14 - Budget Line Item #409.750.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:35 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:07 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:07 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary