

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, March 21, 2023, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Matt Evans, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

**Public Comments: (Non-Agenda Items)** Tom Swope and Nick Konstantopoulos attended the meeting and wanted to discuss a sewer backup from last week and another that happened about a year ago. Mr. Swope wanted to know if something could be done so this would not happen again. He requested having it looked at to take preventative measures. Mr. Cramer suggested attending the next Sewer Authority meeting. He also said there is normally a report made once it is looked at and Mr. Swope asked if that was something he would be able to look at once it is available.

**Approve Regular Meeting Minutes: March 7, 2023.** Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: March 7, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$96,755.00.** Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$96,755.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$5,500.36.** Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$5,500.36.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: 1) Revised Month of January, 2023.** Ms. Shukaitis made a motion to **Approve Revised Treasurer's Report for the Month of January, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: 2) Month of February, 2023.** Mr. Cramer made a motion to **Approve Treasurer's Report for the Month of February, 2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported he had a meeting with Little League and ESU representatives regarding maintenance and security matters at Creekview Park. Traffic control after ESU games, ESU police presence during games, trash and litter removal, and additional port-a-john were discussed as was better communication. The grant agreement for Lessig Lane bridge replacement project has been submitted for state signatures. The items that were sold on Muncibid have been paid for and picked up by successful bidders. Township and Sewer Authority staff have been assisting auditors with our 2022 financial audit. BCRA's Annual Municipal/Utility Coordination Meeting will be held here on 3/23/2023. He along with Mr. Cramer attended a meeting with DEP and Reilly Associates regarding sewage planning for Stroudsmoor. He discussed a draft RFP for summer park security with Autumn Hawthorne of Stroud Recreation. Proposals are due 4/21/2023. Renovations were discussed with District Court Administrator and District Judge about their space which would be paid for by a grant. Plan and costs have not been provided yet. We were awarded about half the funds needed for the Brushy Mountain Road – Route 447 intersection project. The notice of \$1 million LSA Statewide grant and \$250,000 Multimodal grant from Commonwealth Financing Authority will be followed by grant agreements. The golf course is scheduled to open this Friday weather permitting.

**Public Works Dept. Report:** Mr. Eppley read from Douglas Walker's report. Road Crew has been working on the following, We took care of the last few snow events; We took the skating rink and sledding hill down; Continuing to cut trees along roads as needed; Opened the parks and we went through clearing the paths of sticks, rocks and other debris; Scheduled and attended a bucket truck training with Versalift; Always working hard on the "Request for Action" forms as they come in.

**Police Report:** Captain Raymond attended the meeting. He mentioned the Police Report has been tabled until April, he asked if there were any questions. He had an answer to Mr. Cramer's question regarding an East Stroudsburg traffic light.

**Solicitor's Report:** Mr. Weitzmann did not have anything to report outside of Executive Session.

**Engineer's Report:** Mr. Evans reported an I&I Update, coordinating contractor services and conducted manhole inspections along Stokes Mill sewer areas. Relocated flow meter upstream of Bonnie Drive to designate flows from Shubert Area. Coordinated and completed CCTV inspections of the sewer main along Mac Lane, Shubert Road and Youngwood Drive. Also, continuing analysis of flow meter readings to determine likely areas influenced by I&I.

Nothing to report on MS4 other than a draft stormwater ordinance was reviewed by MCCD and comments have been addressed and is under final internal review. One comment was to determine the method of administering stormwater fees for developments. This may require a separate study. Still working on on-going Plan Reviews.

**Fire Department Report:** Brian McCartney gave a summary from Fire Department's report. Reminded everyone of an upcoming fundraiser and mentioned brush fires have picked up.

**Old Business: None From Prior Meeting Agendas**

**New Business:**

1. **Approve Final Drafts of Volunteer Service Tax Credit Forms.** Mr. Eppley said he was working with Patrick Bull on the forms and list of qualifying members. If we need to take official action on the list we could do that at another meeting. Mr. Cramer made a motion to **Approve Final Drafts of Volunteer Service Tax Credit Forms.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Award Penn Hills Debris Removal Bid; Approve Executing Contract and Issuance of Notice of Award.** Ms. Shukaitis made a motion to **Award Penn Hills Debris Removal Bid to RLE Enterprises at \$135.00/Ton with a Performance Bond and Security of \$400,000.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Real Estate Tax Exemption For Johanna Klingener, 412 Cranberry Road, Recommended For Approval By PA State Veterans' Commission.** Mr. Cramer made a motion to **Approve Real Estate Tax Exemption For Johanna Klingener, 412 Cranberry Road, Recommended For Approval By PA State Veterans' Commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Real Estate Tax Exemption For Pablo Vega Hernandez, 449 Deborah Drive, Recommended For Approval By PA State Veterans' Commission.** Ms. Shukaitis made a motion to **Approve Real Estate Tax Exemption For Pablo Vega Hernandez, 449 Deborah Drive, Recommended For Approval By PA State Veterans' Commission.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging As Recommended By J.R. Timber Company.** Mr. Cramer made a motion to **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging As Recommended By J.R. Timber Company.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Submittal of Opioid Settlement Participation Forms Requested By Monroe County Chief Clerk.** Ms. Shukaitis made a motion to **Approve Submittal of Opioid Settlement Participation Forms Requested By Monroe County Chief Clerk.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Making Application To Monroe County Demolition Fund Program For Penn Hills Debris Removal Project.** Mr. Cramer made a motion to **Approve Making Application To Monroe County Demolition Fund Program For Penn Hills Debris Removal Project.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Executing Agreement On Joint Compensation With Stanley Litow and Related Documents Required By PennDOT.** Ms. Shukaitis made a motion to **Approve Executing Agreement On Joint Compensation With Stanley Litow and Related Documents Required By PennDOT.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Adopt Resolution No. 2023-36 Regarding Stroudsburg Borough's Act 537 Plan Update.** Mr. Cramer made a motion to **Adopt Resolution No. 2023-36 Regarding Stroudsburg Borough's Act 537 Plan Update.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Providing Indemnification/Hold-Harmless Statement Required By PennDOT For Levee Loop Trail Run On Saturday, June 3.** Ms. Shukaitis made a motion to **Approve Providing Indemnification/Hold-Harmless Statement Required By PennDOT For Levee Loop Trail Run On Saturday, June 3.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Making Request To PennDOT For Installation of Radarsign on Route 191 Northbound Before Curve Where Greenway Trail Connects Brodhead Creek Park To Pinebrook Park.** Mr. Cramer made a motion to **Approve Making Request To PennDOT For Installation of Radarsign on Route 191 Northbound Before Curve Where Greenway Trail Connects Brodhead Creek Park To Pinebrook Park.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 7:38 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:13 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **schedule the Welge Hearing for 4/20/2023 at 3:00 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **schedule the Lessig Lane Bridge Engineer's workshop/Special Meeting for 3/30/2023 at 3:00 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:13 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary