

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
March 5, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Engineer, Chris McDermott, P.E., of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) George and Mary Palencar and Dale and Darlene Crouse attended the meeting to speak to the Board about a neighbor burning at 3167 Shafer Schoolhouse Road. Mr. Eppley gave them an update on the issue. There was also a discussion about PennDOT's I80 Project and Shafers schoolhouse Rd.

Approve Regular Meeting Minutes: February 20, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes: February 20, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Special Meeting Minutes: February 27, 2024. Ms. Lyons made a motion to **approve Special Meeting Minutes: February 27, 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$114,767.91. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$114,767.91.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$6,613.83. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$6,613.83.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Suburban Realty, L.P.: Wawa/Chipotle Land Development Plan – 1575 & 1581 N. Ninth St. - SALDO #2022-04; Planning Commission Recommendation; Action Deadline: March 6, 2024.** Anthony Colombo attended the meeting and discussed Township Engineers' review letters dated 11/29/2023 and 2/21/2024. Mr. Cramer made a motion to **approve Suburban Realty, L.P. Wawa/Chipotle Land Development Plan at 1575 & 1581 N. 9th Street, last revised 11/15/2023, conditioned upon the following: satisfying all outstanding comments in Township Engineers' review letters dated November 29, 2023 and February 21, 2024; notes on the plan shall be reviewed and approved by the township solicitor; receipt of all outside agency approvals (PennDOT, DEP, water company, Sewer Authority); no permits will be issued until Township Engineer's comments are satisfied and approval conditions are satisfied; payment of any outstanding engineer's review fees; and receipt of a \$3,000 contribution to the Stroud Township Volunteer Fire Department.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: March 19, 2024.** Mr. Cramer made a motion to **table Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: March 19, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Home Depot Land Development Plan, 150 Pocono Commons Drive –SALDO #2023-09 – Planning Commission Recommendation; Action Deadline: March 19, 2024.** Mr. Cramer made a motion to **table Home Depot Land Development Plan, 150 Pocono Commons Drive –SALDO #2023-09 – Planning Commission Recommendation; Action Deadline: March 19, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Monroe County Municipal Waste Management Authority – Military Road Recycling Center Land Development Plan; SALDO #2024-01 – Planning Commission Recommendation; Action Deadline: April 30, 2024.** Jim Lambert, John Hicky and Mike Stettler attended the meeting on behalf of Monroe County Municipal Waste Management Authority. Mr. Cramer made a motion to **approve modifications from SALDO Section 22-309.6.A, regarding dumpster screening from view of existing dwellings, residential districts and public streets; Section 22-306.1(A) & (B) regarding installing sidewalks along Military Road; Section 22-306.3(A) & (B) regarding curbing along Military Road; Section 23-401 and Section 23-403.2.A(4) regarding written review and approval of erosion and sediment control plan from Monroe County Conservation District; and**

Section 22-206(4)(B)(31) regarding plan showing outdoor trash dumpster locations and proposed screening. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve the Monroe County Municipal Waste Management Authority – Military Road Recycling Center Land Development Plan condition upon answering any outstanding engineer comments; \$1,000.00 donation to the Stroud Township Volunteer Fire Department in lieu of open space and recreation and waive the Developer’s Agreement and bond requirements for improvements and instead the CO will be issued upon completion.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. Approve Signing Reimbursement Payment Request No. 2 For Local Share Account Grant Funds In The Amount of \$53,772.63 As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn. Ms. Lyons made a motion to **approve Signing Reimbursement Payment Request No. 2 For Local Share Account Grant Funds In The Amount of \$53,772.63 As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. Adopt Resolution No. 2024-33 Regarding Managing The Endowment Fund With Morgan Stanley Wealth Management Pertaining To 109 Tadeka Place. Mr. Cramer made a motion to **adopt Resolution No. 2024-33 Regarding Managing The Endowment Fund With Morgan Stanley Wealth Management Pertaining To 109 Tadeka Place.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. Approve Payment of \$122,814.00 To Kenworth of PA For 2024 Kenworth Model T280 Cab & Chassis With 6 YR/150,000 Mile Warranty Under Co-Stars Contract #25-085 - Budget Line Items #430.740. Ms. Lyons made a motion to **approve Payment of \$122,814.00 To Kenworth of PA For 2024 Kenworth Model T280 Cab & Chassis With 6 YR/150,000 Mile Warranty Under Co-Stars Contract #25-085 - Budget Line Items #430.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. Approve Payment of \$74,980.00 To E.M. Kutz For Duraclass Stainless Steel Dump Body and Equipment For The 2024 Kenworth Model T280 Cab & Chassis Under Co-Stars Contract #025-E22-399 - Budget Line Item #430.740. Mr. Cramer made a motion to **approve Payment of \$74,980.00 To E.M. Kutz For Duraclass Stainless Steel Dump Body and Equipment For The 2024 Kenworth Model T280 Cab & Chassis Under Co-Stars Contract #025-E22-399 - Budget Line Item #430.740.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

6. Approve Partial Payment of \$1,150.44 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 2/02/24 - Budget Line Item #438.453. Ms. Lyons made a motion to **approve Partial Payment of \$1,150.44 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 2/02/24 - Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. Approve Signing & Entering Into Professional Services Agreement With Keystone Consulting Engineers, Inc. For Planning Administrator Services. Mr. Cramer made a motion to **approve Signing & Entering Into Professional Services Agreement With Keystone Consulting Engineers, Inc. For Planning Administrator Services.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

8. Ratify Purchase of Fisher Snowplow and Related Equipment To Replace Damaged Plow For 2001 Sterling Acterra Dump Truck - Budget Line Items #430.250. Ms. Lyons made a motion to **ratify Purchase of Fisher Snowplow and Related Equipment To Replace Damaged Plow For 2001 Sterling Acterra Dump Truck - Budget Line Items #430.250.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. Authorize Golf Course Superintendent and Golf Pro To Hire Seasonal Employees As Needed In Accordance With Approved 2024 Golf Course Budget. Mr. Cramer made a motion to **authorize Golf Course Superintendent and Golf Pro To Hire Seasonal Employees As Needed In Accordance With Approved 2024 Golf Course Budget.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

10. Approve Mailing of Postcard and Advertising For Spring Leaf Collection And Spring Clean-Up. Ms. Lyons made a motion to **approve Mailing of Postcard and Advertising For Spring Leaf Collection And Spring Clean-Up.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

11. Approve Request By Mr. & Mrs. Richard Mutchler To Have Municipal Property Taxes Relinquished In Stroud Township For Tax Parcel Nos. 17.11B.2.32 and 17.11B.2.32-1 and Paid To Hamilton Township. Mr. Cramer made a motion to **approve Request By Mr. & Mrs. Richard Mutchler To Have Municipal Property Taxes Relinquished In Stroud Township For Tax Parcel Nos. 17.11B.2.32 and 17.11B.2.32-1 and Paid To Hamilton Township.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

12. **Approve Advertising For Bids For Quarry Stone and Road Construction Materials, Opening Bids At Special Meeting Last Week In March and Awarding Bids At April 2 Regular Meeting.** Ms. Lyons made a motion to **approve Advertising For Bids For Quarry Stone and Road Construction Materials, Opening Bids At Special Meeting Last Week In March and Awarding Bids At April 2 Regular Meeting.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Eppeley said he would speak to the board regarding dates for the Special Meeting.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:57 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:40 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shaikaitis made a motion to **approve bringing back three seasonal golf course workers, Brad Cerino, Al Hopkins, and Frank Streznetcky with a \$.50/hour increase starting 3/11/2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **authorize township solicitor to contact Family Promise solicitor from Kings Spry to develop a draft lease agreement with regards to the Chipperfield house property.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:50 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary