

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, NOVEMBER 6, 2023 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Representing Reilly Associates, Lori Foglio; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

**Public Comments: (Non-Agenda Items).** Zachary Fritz from Boy Scout Troop 84 attended the meeting to talk about his Eagle Scout Project. The project consists of 100 manhours of work in total. He will be making bird houses for GlenBrook Golf Course that will be scattered around the course, trying to encourage more wildlife in that area. He will also be making water cooler stands for around the golf course and planting around the bridge. Zachary offered his binder to the Board so they could see his plan for this project. The Board thanked him for his hard work.

**Approve Regular Meeting Minutes: October 17, 2023.** Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes of October 17, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Special Meeting Minutes: October 18, 2023.** Mr. Cramer made a motion to **Approve Special Meeting Minutes of October 18, 2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$127,295.24.** Ms. Shukaitis made a motion to **Approve Payment of Bills in the General Fund in the amount of \$127,295.24.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$3,891.40.** Mr. Cramer made a motion to **Approve Payment of Bills in the Golf Course Fund in the amount of \$3,891.40.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **Bauman Minor Subdivision Plan, Tanite Road – Planning Commission Recommendation; Action Deadline: 11/06/23.** Allesson Rode from RKR Hess and Lori Foglio from Reilly Associates attended the meeting for discussion of the plan. The discussion was regarding the October 11, 2023 letter from Chris McDermott. Mr. Cramer made a motion to **Grant waiver request from SALDO 22-205.4.B(15).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **Approve Bauman Minor Subdivision Plan, Tanite Road subject to review comments being satisfied on Township Engineer's review letter and any outstanding Township Engineer's review fees.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Stroudsburg Area School District Purchase of White De-Icing Salt At The Price of \$93.88 Per Ton For 2023-2024 Winter Season.** Ms. Shukaitis made a motion to **Approve Stroudsburg Area School District Purchase of White De-Icing Salt At The Price of \$93.88 Per Ton For 2023-2024 Winter Season.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve 2024 Stroud Area Regional Police Dept. Budget In The Amount of \$10,420,577.00 Including Township Contribution of \$4,528,451.00.** Mr. Cramer made a motion to **Approve 2024 Stroud Area Regional Police Dept. Budget In The Amount of \$10,420,577.00 Including Township Contribution of \$4,528,451.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment of \$53,830.00 To Fred Beans Dealership For Purchase of 2023 F-550 Chassis 4x4 SD Regular Cab Truck Under CoStars Program – Budget Line Item #430.741.** Ms. Shukaitis made a motion to **Approve Payment of \$53,830.00 To Fred Beans Dealership For Purchase of 2023 F-550 Chassis 4x4 SD Regular Cab Truck Under CoStars Program – Budget Line Item #430.741.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Awarding Bid on 2003 Mack RD688S Dump Truck Advertised As-Is On Municibid or Re-Advertise on Municibid Until November 21, and Advertise 2003 Ford F550 Super Duty Truck As-Is On Municibid Until November 21.** Ms. Shukaitis made a motion to Approve readvertising On Municibid the 2003 Mack RD688S Dump Truck As-Is at a starting price of \$17,900.00. And advertise 2003 Ford F550 Super Duty Truck As-Is On Municibid starting at \$5,000.00 Both until November 21. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Adopt Resolution No. 2023-48 Authorizing Submission of a Statewide Local Share Account Grant Application and Matching Fund Letter For Brushy Mountain Road/Route 447 Stormwater/Highway Improvements.** Mr. Cramer made a motion to Adopt Resolution No. 2023-48 Authorizing Submission of a Statewide Local Share Account Grant Application and Matching Fund Letter For Brushy Mountain Road/Route 447 Stormwater/Highway Improvements. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Partial Payment of \$5,119.57 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 9/29/23 - Budget Line Item #438.453.** Ms. Shukaitis made a motion to Approve Partial Payment of \$5,119.57 To RKR Hess For Engineering Services and Reimbursable Costs Towards Mervine Road Bridge Replacement For Period Ending 9/29/23 - Budget Line Item #438.453. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Partial Payment of \$5,362.50 To Colliers Engineering & Design For Geotechnical Pre-Construction and Construction Services Through 10/22/23 For Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to Approve Partial Payment of \$5,362.50 To Colliers Engineering & Design For Geotechnical Pre-Construction and Construction Services Through 10/22/23 For Mervine Road Bridge Replacement Project – Budget Line Item #438.453. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Adopt Resolution No. 2023-49 Authorizing Entering Into Federal Lands Access Program Reimbursement Grant Agreement Between The Commonwealth of PA and Stroud Township For Croasdale Road Bridge Replacement Project.** Ms. Shukaitis made a motion to Adopt Resolution No. 2023-49 Authorizing Entering Into Federal Lands Access Program Reimbursement Grant Agreement Between The Commonwealth of PA and Stroud Township For Croasdale Road Bridge Replacement Project. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Adopt Resolution No. 2023-50 Authorizing The Purchase of Real Property For Use As Open Space Adjacent To Other Lands Currently Owned By Township.** Mr. Cramer made a motion to Adopt Resolution No. 2023-50 Authorizing The Purchase of Real Property For Use As Open Space Adjacent To Other Lands Currently Owned By Township. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Purchase of 2023 Komatsu WA270-8 Wheel Loader For A Price of \$267,250.00 From Komatsu America Corp. Under Sourcewell Program and DEP Section 902-2022 Grant Award - Budget Line Item #426.740.** Ms. Shukaitis made a motion to Approve Purchase of 2023 Komatsu WA270-8 Wheel Loader For A Price of \$267,250.00 From Komatsu America Corp. Under Sourcewell Program and DEP Section 902-2022 Grant Award - Budget Line Item #426.740. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Appoint Township Supervisor As A Voting Member of The Monroe County Association of Township Officials.** Mr. Cramer made a motion to Appoint Jennifer Shukaitis as a Voting Member of The Monroe County Association of Township Officials. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Ms. Shukaitis abstained.

**Executive Session:** Ms. Shukaitis made a motion to go into executive session at 7:16 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:11 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to Increase Raymond Bartek's wages by \$.50/hour to \$19.50/hour retro-active from 3/26/2023 for his 6 month review. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to give Brandon Burchartz a \$.25/hour increase for his 6 month review. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to schedule an appraisal with VanFleet Appraisal Inc. for a property in Stroud Township for open space purposes. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:13 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary