

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
September 16, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Township Manager, Steve Fylstra; Township Engineer, Lori Foglio, Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Supervisor/Ass't. Secretary, Susan Lyons attended the meeting via Zoom. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). Debra Olson, a resident of Stroud Township, read a complaint letter she prepared regarding her concerns on a new construction property/driveway on Poplar Valley Road West and the PennDOT Rt 80 Expansion Project. Teri Martin, a nonresident of Stroud Township, stated she is heavily involved in each and every township and wanted the Board to know "I object to public officials receiving loans, grants, tips and anything like that". Then proceeded to explain certain situations that did not include involvement of any Stroud Township public official. Michelle Bisbing, President of Pocono Mountains Economic Development, The Monroe County Industrial Development Authority and Pocono Mountains Industrial Park Authority. She is recently new to the position and is going around to municipalities introducing herself and briefly explaining all that is offered to big and small businesses. She said she'd email information to our office that would be helpful to Stroud residents. Jessica Smith, a nonresident of Stroud Township, who works in Representative Probst office, attended the meeting again to report on more of her concerns on the PennDOT Rt 80 Expansion Project and stated she will keep coming back to share information and wants to keep the conversations and dialogue open. Brenna Rabinowitz, a resident of Stroud Township wanted to share her "continued disappointment in the abdication of responsibility of our Board of Supervisors" regarding the PennDOT Rt 80 Expansion Project. She also questioned the attendance at a Stormwater Hearing that 2 Supervisors attended.

Approve Regular Meeting Minutes: September 16, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for September 16, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: September 24, 2025. Ms. Lyons made a motion to **approve Workshop Meeting Minutes for September 24, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$84,019.90. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$84,019.90.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$13,754.62. Ms. Lyons made a motion to approve Payment of Bills from the Golf Course Fund in the amount of \$13,754.62. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Authorize Distribution Of Foreign Fire Tax Receipt To Stroud Township Volunteer Fire Relief Association In The Amount Of \$141,260.47.** Mr. Cramer made a motion to authorize Distribution Of Foreign Fire Tax Receipt To Stroud Township Volunteer Fire Relief Association In The Amount Of \$141,260.47. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Set Halloween Trick-or-Treat Hours: Friday, October 31st, 6-8 PM.** Ms. Lyons made a motion to set Halloween Trick-or-Treat Hours: Friday, October 31st, 6-8 PM. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Planning Commission Recommendation - Request By Stroudsburg Area School District To Expand R-2 District Uses In Regards To Clearview Elementary School.** Mr. Cramer made a motion to refer Stroudsburg Area School District To Expand R-2 District Uses In Regards To Clearview Elementary School to Planning Commission. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Koppenhoefer Estate Minor Subdivision – SALDO #2025-02 Planning Commission Recommendation And Modification From SALDO Requirements: Action Deadline: October 21st, 2025.** Joe Johnson, Surveyor for Kiley Associates he said he is presenting a Lot Consolidation Plan for 149 Jacob Ott Road. He stated they are consolidating 5 existing deeded parcels into 2 final parcels. Mr. Cramer made a motion to recommend waiver request from SALDO Section 22-302.1.D(1), SALDO Section 22-302.1.B and 22.302.1.D.3 be approved. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to approve Koppenhoefer Estate Minor Subdivision subject to any outstanding Engineer’s comments. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Security Release #3 of \$45,310.00 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer.** Ms. Lyons made a motion to approve Security Release #3 of \$45,310.00 To Budget Stroudsburg, LLC Per Recommendation of Township Engineer. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Advertising Glen Brook Golf Course Restaurant RFP.** Mr. Cramer made a motion to approve Advertising Glen Brook Golf Course Restaurant RFP. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Acknowledge Application To PA State Veterans’ Commission For Real Estate Tax Exemption By Suzanne Moy, 2295 Clearview Ave.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:36 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:11 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:11 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary