

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, OCTOBER 17, 2023 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Note, at this time Mr. Cramer noticed someone in the front row with his phone videoing the meeting. Mr. Cramer stated you have to notify the Board when doing so. He asked the man to introduce himself. He said he was Max Augugliaro from The Pocono Record. Mr. Cramer asked if there was a special item on the agenda he was here for and he said no, just attending the meeting. Mrs. Wilkins proceeded with Public Comments.

Public Comments: (Non-Agenda Items) Mary and George Palencar and Dale Krause attended the meeting to speak to the Board about a neighbor burning at 3167 Shafer Schoolhouse Road. Mr. Krause said he recently called and spoke to Mr. Eppley explaining there might be a commercial business at that property as well. The Supervisors said they would look into it with the Code Enforcement Officer, Michael Manter.

Approve Regular Meeting Minutes: October 3, 2023. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: October 3, 2023**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$89,113.32. Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$89,113.32**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$5,601.60. Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$5,601.60**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of September, 2023. Mr. Eppley read the September Report. Ms. Shukaitis made a motion to Accept the **Treasurer's Report for the of Month of September, 2023**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported Rylind Construction is scheduled to complete the Mervine Road bridge replacement project by the end of October, weather permitting. The Smithfields, Pocono and Stroud all chose Telco, Inc. for the Green Light-Go project. Executed contract documents from Telco will be sent to the municipalities for review and execution. Preliminary engineering continues by American Engineers Group on the Lessig Lane bridge project. A meeting with DEP is scheduled on November 15 to discuss sewer system expansion out West Main St. PennDOT has provided initial comments on Scoping Meeting application for the Chipperfield Dr./N. Fifth St./Mill Creek Rd. intersection. A site meeting is being scheduled by Reilly Associates with PennDOT representatives.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report, Road Crew has been working on the following: We took down a huge pine tree at ForEver Green Park; Prepared trucks and leaf boxes for Fall Leaf pick-up; Fall Leaf pick-up is on week 2 - on schedule; Put down approximately 3" of 2A Modified Stone at 872.92 tons at Creekview Park parking lot; Waiting on a decision from the Board regarding the ice rink for this 2023/24 Season. I suggest we do not install the rink due to the following: 1) Lack of temperature to freeze and stay frozen long enough for a decent amount of use and 2) And due to cost of fencing; I would like the Board's permission to get a dumpster and take down the structure off of Powerhouse Lane/Creekview Park township property (see attached GIS photo) The neighbors have been piling things there and now I notice tents and evidence it is being used by the homeless; And as always, we are working on quite a few "Request for Action" forms.

Police Report: Lt. Sampere gave a brief summary of their September Report. There was a discussion on new commercial and nonresident traffic patterns throughout the township with regards to a recent accident on Bangor Mountain Road. He and another officer have been on special patrol for weight stops. They are the only ones with this special certification to do so.

Solicitor's Report: Mr. Weitzmann did not have anything to discuss outside of Executive Session.

Engineer's Report: Mr. Eppley summarized Reilly Associates' report. He gave an update on I&I for STSA and MS4. He gave progress on Plan Reviews and some ongoing projects.

Fire Department Report: Brian McCartney gave a brief summary from the Fire Department Report. There was a discussion on false alarm calls and new requirements for alarm companies/services that might be beneficial. He stated they did not receive the grant they were waiting on for new radios. The Fire department discussed options.

New Business:

1. **Approve Distribution of \$220,000.00 For 2023 Minimum Municipal Obligation For Township Pension - \$154,727.25 From State Aid and \$65,272.75 From General Fund - Budget Line Item #487.130.** Mr. Cramer made a motion to **Approve Distribution of \$220,000.00 For 2023 Minimum Municipal Obligation For Township Pension - \$154,727.25 From State Aid and \$65,272.75 From General Fund - Budget Line Item #487.130.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Awarding Bid on 2003 Mack RD688S Dump Truck Advertised As-Is On Municibid or Re-Advertise on Municibid Until November 6.** Ms. Shukaitis made a motion to **Re-Advertise the 2003 Mack RD688S Dump Truck Advertised As-Is on Municibid Until November 6.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Security Release #3 In The Amount of \$6,166.68 For Cahn Lot 3 Land Development Plan Improvements Per Township Engineer's Recommendation.** Mr. Cramer made a motion to **Approve Security Release #3 In The Amount of \$6,166.68 For Cahn Lot 3 Land Development Plan Improvements Per Township Engineer's Recommendation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment of \$15,275.00 To Stoltzfus Structures and Furniture LLC For Purchase and Installation of 14' x 30' Garage at Glen Brook Golf Course - Glen Brook Golf Course Budget Line Item #452.730.** Ms. Shukaitis made a motion to **Approve Payment of \$15,275.00 To Stoltzfus Structures and Furniture LLC For Purchase and Installation of 14' x 30' Garage at Glen Brook Golf Course - Glen Brook Golf Course Budget Line Item #452.730.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Partial Payment #2 In The Amount of \$6,143.15 To American Engineers Group For Engineering Services Towards Lessig Lane Bridge Replacement Project Subject To Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453.** Mr. Cramer made a motion to **Approve Partial Payment #2 In The Amount of \$6,143.15 To American Engineers Group For Engineering Services Towards Lessig Lane Bridge Replacement Project Subject To Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment of \$14,400.00 To Rylind Construction Company, Inc. For Change Order #1 For Construction of Mud Slabs Towards Mervine Road Bridge Replacement Project As Recommended By RKR Hess Subject To Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453.** Ms. Shukaitis made a motion to **Approve Payment of \$14,400.00 To Rylind Construction Company, Inc. For Change Order #1 For Construction of Mud Slabs Towards Mervine Road Bridge Replacement Project As Recommended By RKR Hess Subject To Payment Approval By Grant Consultant, McCormick Taylor – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Proposal In The Amount of \$2,070.00 By R.L. Home Improvements For Glen Brook Deck Repair and Staining – Budget Line Item #452.373.** Mr. Cramer made a motion to **Approve Proposal In The Amount of \$2,070.00 By R.L. Home Improvements For Glen Brook Deck Repair and Staining – Budget Line Item #452.373.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Signing and Entering Into Agreement With JDM Consultants, LLC For State Grant Writing Services For Brushy Mountain Road/Route 447 Stormwater and Highway Improvements.** Ms. Shukaitis made a motion to **Approve Signing and Entering Into Agreement With JDM Consultants, LLC For State Grant Writing Services For Brushy Mountain Road/Route 447 Stormwater and Highway Improvements.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Signing and Entering Into Development Agreement With Posh Properties No.13 Stroudsburg Family Limited Partnership.** Mr. Cramer made a motion to **Approve Signing and Entering Into Development Agreement With Posh Properties No.13 Stroudsburg Family Limited Partnership.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Authorize Advertising For Bid The Final Demolition and Disposal of Buildings at Former Penn Hills Site.** Ms. Shukaitis made a motion to **Authorize Advertising For Bid The Final Demolition and Disposal of Buildings at Former Penn Hills Site.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Authorize Township Manager To Advertise 2024 Township Budget Workshops To Be Scheduled With The Supervisors.** Ms. Shukaitis made a motion to **Authorize Township Manager To Advertise 2024 Township**

Budget Workshops With The Supervisors on November 8th at 2:00 P.M. and November 14th at 3:00 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

12. Approve Payment of \$7,984.55 To East Stroudsburg Borough For Township Portion of Joint Landfill Monitoring For Second & Third Quarters, 2023 - Budget Line Item #427.450. Mr. Cramer made a motion to **Approve Payment of \$7,984.55 To East Stroudsburg Borough For Township Portion of Joint Landfill Monitoring For Second & Third Quarters, 2023 - Budget Line Item #427.450.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

13. Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Richard Borden, Jr., 786 Wedgewood Lake Drive. Acknowledged by the Board.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:42 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:41 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:42 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary