

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, MAY 22, 2018, 7:12 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:12 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann, Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments. Chairman welcomed a student and Mrs. Wilkins signed her agenda that she attended a township meeting for school.

Approve Minutes of Regular Meeting, May 1, 2018, 7:00 P.M. Mrs. Wilkins **moved to approve minutes of the regular meeting, May 1, 2018, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Public Workshop, Wallace Street Stop Sign Study, May 8, 2018, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the Public Workshop, May 8, 2018, 7:00 P.M., Wallace Street Stop Sign Study.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$149,397.37. Mrs. Wilkins **moved to approve payment of bills from the General Fund in the amount of \$149,397.37.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$21,577.14. Mr. Cramer **moved to approve payment of bills from the Golf Course Fund in the amount of \$21,577.14.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Loans: Wayne Bank - \$40,991.20 (EIT Open Space Fund). Mrs. Wilkins **moved to approve payment of loan to Wayne Bank in the amount of \$40,991.20 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Loans: BB&T Bank - \$590,669.54 (EIT Open Space Fund). Mr. Cramer **moved to approve payment of loan to BB&T Bank in the amount of \$590,669.54 (EIT Open Space Fund).** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: Month of April. Mr. Eppley, Chairman/Secretary-Treasurer read the Treasurer's Report for the month of April. Mrs. Wilkins **made a motion to accept the Treasurer's Report for the month of April, 2018.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report. Chairman reported that there has been a lot of tree debris and damage throughout the township, cleaning up township right-of-ways, our parks and the continuance of trees coming in which is being mulched at Gaunt Road and our crews has been very busy with storm damage clean-up. Chairman also reported they will be prepping township roads that are going to be paved and we will be receiving bids on June 5th for road paving project this year.

Police Report: Lt. Chuck Schmidt said that the storm was also bad for them; he reported that there was a robbery at Cottage Park out West Main Street, it's still under investigation and they are working with

the FBI. There was an incident at 730 Phillips Street which is an ongoing domestic dispute that resulted in a stabbing and struggling. Lt. Schmidt reported that there was a test for hiring police officers last week and they will need seven officers to get up to 51 officers.

Solicitor's Report: Mr. Weitzmann reported that a zoning ordinance amendment was referred to the Planning Commission, he will be advertising that for a hearing at the June 19th meeting and he has some litigation updates for executive session.

Engineer's Report: Chairman said that he has a report dated May 11, 2018 from Staff Engineer, Donna Alker and she is continuing work on the Municipal Stormwater permitting process. Chairman reported that the White Street Bridge project is to be completed in July and there was a lot of storm damage over there, also on Brushy Mt. Road and Rte. 447 drainage project is being reviewed by Chris McDermott, Reilly Associates.

Fire Department Report: No one present – no report.

Old Business:

1. None From Prior Meeting Agenda.

New Business:

1. **Approve Allocating \$30,000.00 of ½ mil Special Fire Tax Funds to Stroud Township Volunteer Fire Department.** Mrs. Wilkins moved to approve allocating \$30,000 of ½ mil Special Fire Tax Funds to Stroud Township Volunteer Fire Department. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. **Approve Fireworks Display By Celebration Fireworks At Pinebrook Bible Property On June 30th.** Mr. Cramer moved to approve fireworks display by Celebration Fireworks at Pinebrook Bible property on June 30th. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. **Approve Security Release No. 8 In The Amount Of \$207,549.06 For Plaza 611 Land Development As Recommended By Township Engineer.** Chairman said that he has a letter dated May16, 2018 from Reilly Associates recommending said amount. Mrs. Wilkins moved to approve Security Release No. 8 in the amount of \$207,549.06 for Plaza 611 Land Development as recommended by Township Engineer. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. **Approve Payment Request No. 5 In The Amount Of \$169,468 By Leeward Construction For Pocono Creek Pedestrian Bridge Project As Recommended By Hanover Engineering Associates Inc.; Payable From DCNR/DCED Grant Funds.** Mr. Cramer moved to approve payment request No. 5 in the amount of \$169,468 by Leeward Construction for Pocono Creek Pedestrian Project as recommended by Hanover Engineering Associates Inc.; Payable from DCNR/DCED Grant Funds. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman added that they will be finishing up in a month and we'll have the final billing by June 15th, they are working on the concrete ramps on both approaches. Mr. Cramer said it's about time, it's taken 4-5 years. Chairman said that it's substantially paid for with grant money, the township will pay about \$25,000.00.

5. **Approve Proposal By R.L. Home Improvements In The Total Amount of \$8,689.00 To Restore Rear Exterior Doors, Windows, Shutters, Stone And Wood Siding Of John Stroud**

House/Glen Brook Clubhouse – Budget Line Item #452.373. Mrs. Wilkins moved to approve proposal by R.L. Home Improvements in the total amount of \$8,689.00 to restore rear exterior doors, windows, shutters stone and wood siding of John Stroud House/Glen Brook Clubhouse, Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Installation Of Traffic Cones And Closure Of Ave. B Between Wallace Street and Fifth Street For Stroudsburg Wesleyan Church Yard Sale On June 2, 2018 Between 7 A.M. and 5 P.M. Mr. Cramer moved to approve installation of traffic cones and closure of Ave. B between Wallace Street and Fifth Street for Stroudsburg Wesleyan Church Yard Sale on June 2, 2018 between 7 A.M. and 5 P.M. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Installation Of Traffic Cones By 7:30 AM On Stokes Mill Road Required By PennDOT For Levee Loop Trail Race And Fitness Walk On Saturday, June 2nd Hosted By Stroud Region Open Space and Recreation Commission. Chairman said that he talked with Sherry Acevedo, Executive Director of Stroud Recreation and they have been going around with PennDOT, PennDOT wants the traffic cones put out and a certified flagger on Stokes Mill Road, we can put the cones out in the morning but we don't have a certified flagger for them and they won't accept a police officer on Bonnie Drive. Mr. Cramer moved to approve installation of traffic cones by 7:30 AM on Stokes Mill Road required by PennDOT for Levee Loop Trail Race and Fitness Walk on Saturday, June 2nd, hosted by Stroud Region Open Space and Recreation Commission. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

8. Approve Change Order Payments Of \$850.00 And \$10,000.00 To Robert K. Ace, Jr. Construction LLC For Electric Box And Switched Outlet And In-Ground Septic System, Respectfully, At ForEvergreen Project – Budget Line Item #454.790. Mr. Cramer moved to approve change order payments of \$850.00 and \$10,000.00 to Robert K. Ace, Jr. Construction LLC for electric box and switched outlet and in-ground septic system, respectfully, at ForEvergreen Project, Budget Line Item #454.790. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

9. Approve Executing Easement Agreements With Pocono Produce Co. Inc. To Enable Stormwater Facility Repair At 777 N. Fifth Street And N. Fifth St. Right Of Way. Chairman said that he gave Todd copies of comments offered by Pocono Produce's counsel, Todd said that there's minor editing and he will get in touch to resolve all the issues. Chairman said that there's two properties involved and to approve subject to the final language acceptable to township solicitor on both of the easements. Mrs. Wilkins moved to approve executing easement agreements with Pocono Produce Co., Inc. to enable Stormwater Facility repair at 777 Fifth Street and N. Fifth St. Right Of Way. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Reilly Associates Advertising For Bids Through PennBid For Stormwater Facility Repair At 777 N. Fifth Street And In N. Fifth St. Right Of Way – Budget Line Item #436.400. Chairman addressed this item stating that Chris McDermott of Reilly Associates prepared the scope of work for this project for bidding, it will be lining of the existing pipes that runs under North Fifth Street and this would be the PennBid program on line. Mrs. Wilkins moved to approve Reilly Associates advertising for bids through PennBid for Stormwater Facility repair at 777 N. Fifth Street and in N. Fifth St. Right Of Way, Budget Line Item #436.400. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

11. Acknowledge Receipt Of Petition To Amend Zoning Ordinance By Timothy Rosengrant And Discuss Proposed Draft Ordinance Amendment For Auto Body Repair In C-1 And C-2 Zoning Districts. Chairman addressed this item stating that we received a request from Mr. Rosengrant; he is working with Attorney McManus. Mr. McManus prepared a proposed Ordinance addressing the language

on auto body repair being permitted in a C-1 and C-2 zoning districts. Mr. Cramer asked what's the zoning district now, Chairman replied C-1. Mr. Cramer asked why is he requested C-2, Chairman said that it doesn't have to be. After a brief discussion concerning parking, wrecked cars sitting in the front, the zoning districts, Planning Commission's comments and having a workshop, Mr. Cramer **moved to acknowledge receipt of petition to amend Zoning Ordinance by Timothy Rosengrant and discuss proposed draft ordinance amendment for auto body repair in C-1 and C-2 Zoning Districts.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **moved to amend his motion and refer to the Planning Commission for their review and comments.** Mrs. Wilkins seconded the amended motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins **made a motion to go into executive session at 7:45 P.M. to discuss real property, litigation and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to return to regular session at 8:49 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed litigation, real property and personnel matters and he asked if there were any motions to come before the Board. Mr. Cramer **made a motion to authorize township solicitor to request a continuance of Judge Zulick in the Grant matter.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to support the issuance of a zoning permit by the Zoning Officer based on the rational presented by Village Market Inc. Attorney regarding parking and pervious surface coverage and lot consolidation.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to enter into another Pinebrook Lease Agreement for a 10-year term at the same rate and same terms and conditions.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to provide a support letter to The Nature Conservancy regarding property purchase in Stroud Township and to provide grant funding for matching of state grant funds.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **made a motion to approve the Gaunt Road facility use by Stroud Township Fire Department for training exercise and cooperation with the Fire Dept. providing that they are responsible for any damage or incident that would happen at the facility in the southern portion of Gaunt Road and that the facility will be secured and locked.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins **moved to adjourn the meeting at 9:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary