

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, FEBRUARY 6, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:00 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Minutes of Re-Organizational Meeting, January 2, 2018, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the Re-Organizational Meeting, January 2, 2018, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting, January 2, 2018, 7:15 P.M. Mrs. Wilkins **moved to approve the minutes of the regular meeting, January 2, 2018, 7:15 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting, January 16, 2018, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the regular meeting, January 16, 2018, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$84,335.62. Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$84,335.62.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. **Golf Course Fund: \$2,730.57.** Mrs. Wilkins **moved to approve payment of bills from the Golf Course in the amount of \$2,730.57.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

1. Planning Commission Recommendation – Medical Marijuana Zoning Ordinance Amendment; Ratify Scheduling, and Advertising For, Draft Ordinance Workshop On Monday, February 12 at 10 AM. Mr. Cramer **moved to ratify scheduling and advertising for Draft Ordinance Workshop on Monday, February 12 at 10 A.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. Open Spring Cleanup Bids. Mr. Weitzmann opened and read aloud the bids as follows: **Waste Management – 1,050 cubic yards of solid waste, per cubic yard - \$22.00 – Total \$23,100.00, 70 cubic yards of tires - \$30.00 per cubic yard – Total \$2,100.00, 70 cubic yards of assorted scrap metals including white goods - \$5.00 cubic yard – Total \$350.00 –** Mr. Eppley asked if it was totaled out, Mr. Weitzmann said it's not totaled. Mr. Eppley said that the total is **\$25,550.00; J.P. Mascaro & Sons – 1,050 cubic yards of solid waste, per cubic yard - \$24.50, not totaled, 70 cubic yards of tires - \$43.00, 70 cubic yards of scrap metal and white goods - \$8.00, not totaled.** Mr. Weitzmann said of the two bids, the first bid was the lower bid. Mr. Cramer **made a motion to award the spring cleanup bid to Waste Management pending further review by the solicitor to make sure everything is in order.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Ratify Payment Of \$96,828.00 To Hunter Keystone Peterbilt, L.P. For 2018 Peterbilt Model 348 Truck – Paid From Special ½ Mil Road Equipment Tax Fund. Mr. Cramer moved to ratify payment of \$96,828.00 to Hunter Keystone Peterbilt, L.P. For 2018 Peterbilt Model 34 Truck, paid from Special ½ mil Road Equipment Tax Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Payment In The Amount Of \$62,928.00 To E.M. Kutz For Dump Body And Attached Equipment For 2018 Peterbilt Truck - \$23,172 To Be Paid From Special ½ Mil Road Equipment Tax Fund; \$39,756 To Be Paid From Budget Line Item #430.730. Mrs. Wilkins moved to approve payment in the amount of \$62,928.00 to E.M. Kutz for dump body and attached equipment for 2018 Peterbilt Truck - \$23,172 to be paid from Special ½ Mil Road Equipment Tax Fund, \$39,756 to be paid from Budget Line Item #430.730. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Adopt Resolution No. 2018-34 Authorizing Transfer Of Unencumbered Funds From One Township Account To Another Including 2017 Budget Amendments. Mr. Cramer moved to adopt Resolution No. 2018-34 authorizing transfer of unencumbered funds from one township account to another including 2017 budget amendments. Mrs. Wilkins seconded the motion. Discussion – Chairman said that we had our Accounting Consultant take a look at our expense items and he adjusted for items that we were under budget and items that were over budget, balanced them out to zero; we didn't touch revenues, this was just expense categories in the budget. All voted aye. Motion carried unanimously.

5. Approve Payment Application No. 7 In The Amount Of \$42,568.75 To Northeast Site Contractors Towards Bridge Street Project Per Recommendation Of Township Engineer – Budget Line Item #438.600. Chairman said that he has a letter dated February 5, 2017 signed by Todd Holmes with that recommendation. Mrs. Wilkins moved to approve payment application No. 7 in the amount of \$42,568.75 to Northeast Site Contractors towards Bridge Street Project per recommendation of Township Engineer, Budget Line Item #438.600. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Acknowledge Receipt Of \$75,000 County Liquid Fuels Aid – Budget Line Item #357.030. Mr. Cramer moved to acknowledge receipt of \$75,000 County Liquid Fuels Aid, Budget Line Item #357.030. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Signing Local Share Account Grant Contract With Commonwealth Of PA For \$500,000.00 Towards Creek View Park Athletic Complex Improvements. Mr. Cramer moved to approve signing local share account grant contract with Commonwealth of PA for \$500,000.00 towards Creek View Park Athletic Complex improvements. Mrs. Wilkins seconded the motion with discussion. Mrs. Wilkins asked if that would have to be transferred to the foundation, Chairman said after we execute the agreement, send it back to DCED and he understands that we'll get a co-op agreement with either ESU or the foundation. All voted aye. Motion carried unanimously. Chairman said that he will have Todd review it, it's a 31-page document.

8. Approve Payment Of \$75.00 Registration For Each Township Volunteer Attending The Course In Zoning On March 6, 13, & 20 – Budget Line Item #414.160. Mrs. Wilkins moved to approve payment of \$75.00 registration for each township volunteer attending the course in Zoning on March 6, 13 & 20, Budget Line Item #414.160. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

9. Approve Reimbursing Monroe County Housing Authority \$750.00 For Gas Line Locating Services To Replace Utility Pole Damaged By Township Truck – Budget Line Item #430.410. Mr. Cramer moved to approve reimbursing Monroe County Housing Authority \$750.00 for gas line locating services to replace utility pole damaged by Township Truck, Budget Line Item #430.410. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Reimbursing B.C.R.A. \$3,400.00 For Road Opening Permits Security As Recommended By Public Works Superintendent. Mr. Cramer moved to approve reimbursing B.C.R.A. \$3,400.00 for road opening permits security as recommended by Public Works Superintendent. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

11. Approve Amendment To PennDOT Permits(s) For Lane Merge Markings And Signage On Route 611 Near St. Luke's Driveway As Recommended By Township Traffic Engineer. Mrs. Wilkins moved to approve amendment to PennDOT permits(s) for lane merge markings and signage on Route 611 near St. Luke's driveway as recommended by Township Traffic Engineer. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman added that we are having our traffic engineer looked at it when they re-pave 611 in April, then they'll do the markings.

12. Approve Window Tinting Proposal In The Amount Of \$845 By Mickey Beachside Tint For Glen Brook Clubhouse – G.B. Budget Line Item #409.232. Mrs. Wilkins moved to approve window tinting proposal in the amount of \$845 by Mickey Beachside Tint for Glen Brook Clubhouse, G.B. Budget Line Item #409.232. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

13. Approve Contribution Of \$250 As Municipal Sponsor To Monroe County Historical Association – Budget Line Item #460.004. Mrs. Wilkins moved to approve contribution of \$250 as Municipal Sponsor to Municipal Sponsor to Monroe County Historical Association, Budget Line Item #460.004. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

14. Approve Township Staff Engineer's Attendance At Monroe County Conservation District NPDES Design & Build Workshop February 12th; Reimburse Staff Engineer \$40 Fee – Budget Line Item #414.460. Mr. Cramer moved to approve Township Staff Engineer's attendance at Monroe County Conservation District NPDES Design & Build Workshop February 12th, reimburse Staff Engineer 440.00 fee, Budget Line Item #414.460. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

15. Approve Contribution Of \$1,000 As Municipal Sponsor To Monroe County Conservation District Towards Pocono Creek Stream Gage – Budget Line Item #460.001. Mr. Cramer moved to approve contribution of \$1,000 as Municipal Sponsor to Monroe County Conservation District towards Pocono Creek Stream Gage, Budget Line Item #460.001. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

16. Adopt Resolution No. 2018-35 Adopting Regulations And Fee Schedule For Loading Material And Commercial Drop-off Fees For Gaunt Road Yard Waste Facility. Mrs. Wilkins moved to adopt Resolution No. 2018-35 adopting regulations and fee schedule for loading material and commercial drop-off fees for Gaunt Road Yard Waste Facility. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Mr. Pat Henley, a resident asked if there was a fee for dropping off residential waste, someone said that there was a charge for dropping off leaves. Chairman said no and what we did this year is a little different from last year for commercial tree cutters, we had established \$300.00 annual fee or pay as you

go for drop off and that's just for commercial. If you want one of our yard workers to load with the loader, that's \$10.00 for loading or you can load yourself for free.

Executive Session: Mrs. Wilkins made a motion to recess into executive session at 7:20 P.M. to discuss litigation, real property and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins made a motion to return to regular session at 8:10 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed potential litigation and personnel matters in executive session and he asked if there were any motions to come before the Board. Mr. Cramer made a motion to authorize signing of the Township Group Health Plan Amendment with Benecon and acknowledge receipt of a letter from Christine Wilkins requesting health care benefits through township health care plan and to be charged 50% of the cost and also to notify the Bargaining Unit of the Group Health Care Plan Amendment. Mr. Eppley seconded the motion. Mrs. Wilkins abstained. Motion carried 2-0. Mr. Cramer moved to authorize reimbursement of 50% cell charges for personal cell phone use for Public Works Superintendent, Doug Walker. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Eppley made a motion to authorize Township Solicitor to intervene in the PMGM appeal matter. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:15 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary